

VOORHEES TOWNSHIP BOARD OF EDUCATION
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of Education was held on Wednesday, September 28, 2016 at 7:30 PM at the Osage School, Mr. Richard Nelson, President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on May 13, 2016.
2. Publishing written notice in the Courier Post on May 13, 2016.
3. Filing written notice with the Clerk of Voorhees Township on May 13, 2016.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Richard Horner

Bruce Karpf

Denise Kirkland

Amy Lynch

John Schmus

Richard Wojdon

Barbara Dunleavy, Vice-President

Richard Nelson, President

Raymond J. Brosel, Jr., Superintendent

Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/
Board Secretary

Howard Mendelson, Attorney

Absent

Dr. Marissa Levy

IV. MINUTES

1. Motion by Mr. Horner, seconded by Mrs. Lynch, to approve the minutes of the meeting of August 31, 2016.

Motion carried, 5 ayes, 3 abstentions; Mrs. Kirkland, Mr. Wojdon, Mr. Nelson.

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
2. (HIB) Harassment, Intimidation and Bullying

VI. COMMUNICATIONS

1. From New Jersey School Boards Association to Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/Board Secretary, dated August 29, 2016; notification that Barbara Dunleavy, board member, has completed Governance IV Training, which satisfies the training mandates of the School Ethics Act for 2016.
2. From New Jersey School Boards Association to Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/Board Secretary, dated August 29, 2016; notification that Denise Kirkland, board member, has completed Governance IV Training, which satisfies the training mandates of the School Ethics Act for 2016.
3. From New Jersey School Boards Association to Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/Board Secretary, dated August 29, 2016; notification that Marissa Levy, board member, has completed Governance IV Training, which satisfies the training mandates of the School Ethics Act for 2016.

VII. BOARD SECRETARY REPORT

1. Opening of School

VIII. SUPERINTENDENT REPORT

1. Osage TED Talks – Mr. Cranmer
2. NJEA Frederick L. Hipp for Excellence in Education Grant
3. 2015-2016 Annual Report

IX. COMMITTEE REPORT

1. Policy Committee – Mrs. Dunleavy reported the Committee reviewed policies on the agenda and recommend them for approval.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

- | | |
|------------------|--|
| Michelle Nocito | Questioned the District’s use of the Envision Math Program. |
| Doug Madanick | Recommended that Voorhees become a peanut free school district. |
| Jason Ravitz | Recommended that Voorhees become a peanut free school district so that we do not isolate children with allergies. |
| Julie Ketover | Recommended that Voorhees become a peanut free school district. |
| Michelle Nocito | Recommended that Voorhees become a peanut free school district. |
| Marci Rosenstein | Asked if the VMS web portal can be opened earlier at the beginning of the school year. |
| Jennifer Silvera | Spoke about a bus route concern at Osage school |
| Jason Ravitz | Introduced himself as the Deputy Mayor. Asked the Board to explain its reluctance in signing over the School Board’s ownership in the Maiarota Field to the Township so the Township can make \$1.4 million of turf improvements. |
| Lynne Cona | Pointed out that not all residents of Voorhees have children that play soccer and asked that the meeting move along. |
| July Ketover | Asked that Voorhees Township’s grading system be looked at in comparison to other districts. Also, mentioned the letter that Signal Hill sent home at the beginning of the school year allowing parents to “opt out” their allergic children from the peanut free table. |

XI. BOARD COMMENTSXII. TRANSPORTATIONXIII. POLICY

Motion by Mrs. Dunleavy, seconded by Mr. Schmus, to approve:

1. the second reading of the following Policies (Multi-Year Equity Plan):
Revised (R):
 - a. 1140 Affirmative Action Program
 - b. 1523 Comprehensive Equity Plan
 - c. 1530 Equal Employment Opportunities
 - d. 1550 Affirmative Action Program for Employment and Contract Practices
 - e. 2200 Curriculum Content
 - f. 2260 Affirmative Action Program for School and Classroom Practice
 - g. 2411 Guidance Counseling
 - h. 2423 Bilingual and ESL Education
 - i. 2610 Educational Program Evaluation
 - j. 2622 Student Assessment
 - k. 5750 Equal Educational Opportunity
 - l. 5755 Equity in Educational Programs and Services
2. the second reading of the following Policies: New (N) and Revised (R):
 - a. 1220 Employment of Chief School Administrator (R)
 - b. 1310 Employment of School Business Administrator/
Board Secretary (R)

- c. 3111 Creating Positions (R)
- d. 3124 Employment Contracts (R)
- e. 3125 Employment of Teaching Staff Members (R)
- f. 3125.2 Employment of Substitute Teachers (R)
- g. 3126 District Mentoring Program (R)
- h. 3141 Resignation (R)
- i. 3144 Certification of Tenure Charges (R)
- j. 3159 Teaching Staff Member/School District Reporting Responsibilities (R)
- k. 3231 Outside Employment as Athletic Coach (R)
- l. 3240 Professional Development for Teachers and School Leaders (R)
- m. 4159 Support Staff Member/School District Reporting Responsibilities (R)
- n. 5305 Health Services Personnel (R)
- o. 5330 Administration of Medication (R)
- p. 5339 Screening for Dyslexia (R)
- q. 5350 Student Suicide Prevention (R)
- r. 5512 Harassment, Intimidation and Bullying
- s. 8441 Care of Injured of Ill Persons (R)
- t. 8454 Management of Pediculosis (N)
- u. 8630 Bus Driver/Bus Aide Responsibility (R)
- v. 9541 Student Teachers/Interns (R)

Motion carried, 8 ayes.

XIV. PERSONNEL

Motion by Mr. Karpf, seconded by Mr. Horner, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying revising the employment of Kevin Ober from substitute custodian to custodian, for the period from September 19, 2016 through June 30, 2017 at a salary of Step 3, \$22,173, prorated.
3. ratifying the employment of Eileen Tarcelli, cafeteria manager (5.5 hours/day), for the period from September 1, 2016 through June 30, 2017 at a salary of Step 4, \$15,120.
4. ratifying the employment of Donna Pino, cafeteria helper, for the period from September 1, 2016 through June 30, 2017 at a salary of Step 2, \$7,650.
5. ratifying the employment of Wendy Huston, cafeteria helper, for the period from September 1, 2016 through June 30, 2017 at a salary of Step 2, \$7,650.
6. ratifying the employment of Dionnemie Tropea, teacher, for the period from September 1, 2016 through June 30, 2017 at a salary of Step 1, BA + 15, \$49,001.
7. revising the salary of Kathryn Tierney, teacher, for the period from September 1, 2016 through June 30, 2017 from Step 5, BA, \$50,151 to Step 5, BA+15, \$51,627.
8. ratifying the employment of Sue Donnelly, Coordinator of Special Projects, for two (2) days at her previously approved per diem rate.
9. ratifying the employment of Gail Christopher, instructional associate, for three (3) hours at her previously approved per diem rate.
10. ratifying the employment of Maryellen Fitzpatrick, teacher, for one (1) day at her previously approved per diem rate.
11. Paula Long as substitute school bus supervisor at Signal Hill School for September and October 2016 with a stipend of \$836.

12. the employment of Jaclyn Pryzbylkowski as an After School Supervisor for the 2016-2017 school year with a stipend of \$86 per session.
13. the following substitute teachers for the 2016-2017 school year at a daily rate of \$85:
 - a. Ellyn Gans BA Temple University
 - b. Heather Hotz BS Delaware State University
14. Mariellen Hitchins as substitute secretary for the 2016 – 2017 school year at a daily rate of \$60.
15. ratifying the employment of personnel for providing special education and/or related services for the 2016-2017 school year as shown on Attachment “B”. (Names of students on file with Board Secretary)
16. ratifying the employment of CER personnel for the 2016-2017 school year as shown on Attachment “C”.
17. ratifying the resignation of Samantha Doughty effective June 30, 2016.
18. ratifying the resignation of Thomas Goldy, custodian, effective August 30, 2016.
19. the retirement of Deborah Zee, Director of Food Services, effective June 30, 2017.
20. the employment of Emily Vendetta, instructional associate, for the period from October 5, 2016 through June 30, 2017 with a salary of Step 1, NC, \$9,120 (\$16,535, prorated, 4 hours/day, 5 days/week), prorated.
21. revising the salary of Min Park, teacher, for the period from September 1, 2016 through June 30, 2017 from Step 10, BA, \$58,453.00 to Step 10, BA+15, \$59,930.
22. accepting the retirement of William Olshefski, custodian, effective January 31, 2017.
23. ratifying the employment of Mark Redfern, substitute custodian, for the period from September 26, 2016 through June 30, 2017, at an hourly rate of Step 2, \$10.69.

Motion carried, 8 ayes.

XV. DEFERRED ACTION

XVI. NEW BUSINESS

Motion by Mrs. Kirkland, seconded by Mrs. Lynch, to approve:

1. the following field trips:
 - a. Kresson School, self-contained class, September 30, 2016, Destination – Johnson’s Farm, Medford, NJ.
 - b. Middle School, STEMtastic Camp, October 6, 2016, Destination – Island Beach State Park, Barnegat Peninsula, NJ.
 - c. Signal Hill School, self-contained class, October 16, 2016, Destination – Johnson’s Corner Farm, Medford, NJ.
 - d. Kresson School, self-contained class, November 18, 2016, 2016, Destination – Shoprite, Berlin, NJ.
 - e. Kresson School, self-contained class, December 16, 2016, Destination – Echelon Mall, Voorhees, NJ.
 - f. E.T. Hamilton School, first grade, May 4, 2017, Destination – Adventure Aquarium, Camden, NJ.
 - g. E.T. Hamilton School, kindergarten, May 11, 2017, Destination – Storybook Land, Egg Harbor Township, NJ.
 - h. Middle School, functional life skills class, October 14, 2016, Destination – Cinemark, Somerdale, NJ.
 - i. Middle School, functional life skills class, October 28, 2016, Destination – The Pop Shop, Collingswood, NJ.
 - j. Middle School, functional life skills class, December 9, 2016, Destination – Echelon Mall (Voorhees Town Center), NJ.
 - k. E.T. Hamilton, second grade, March 24, 2017, Destination – Academy of Natural Sciences, Philadelphia, PA.

2. the findings of the August 31, 2016 Harassment, Intimidation and Bullying Report as shown on Attachment "D".
3. travel and related expenses for district employees as shown on Attachment "E".
4. the following resolution:

BE IT RESOLVED by the Voorhees Township Board of Education to approve a budget amendment for the FY 2016 IDEA application to incorporate non-public carryover funds in the amount of \$33,627.97 for Basic and \$840.00 for Preschool from the FY 2015 IDEA Grant and \$3,753.00 for Preschool from the FY 2014 IDEA Grant.

5. the School Safety and Security Plan for the 2016 – 2017 school year.
6. the Nursing Services Plan for the 2016-2017 school year as shown on Attachment "F".
7. the Resolution to Submit the 2016 – 2017 Annual Statement of Assurance for Quality Single Accountability Continuum (QSAC) as shown in Attachment "G".
8. Ratifying the Professional Services Agreement between the Voorhees Township Board of Education and the Educational Services Unit of the Burlington County Special Services District for the 2016-2017 school year as shown on Attachment "H".
9. ratifying out of district tuition and contracted services for special education for the 2016-2017 school year as shown on Attachment "I". (Names of students on file with Board Secretary)
10. Molly McMenamin, Purdue University, for eight (8) weeks of classroom observation at Osage School during the Winter 2017 semester.
11. ratifying Colleen Kelly, Rowan University, for completion of field work for graduate program in Counseling in Educational Settings at Signal Hill School during the Fall 2016 semester.
12. Melissa Robbins, Moore College of Art and Design, for two (2) one (1) hour classroom observations at Voorhees Middle School during the Fall 2016 semester.
13. Alexis Cummings, Rowan University, for twenty (20) hours of

classroom observation at Osage School during the Fall 2016 semester.

14. the following Rowan University students for thirty-two (32) hours of classroom observation during the Fall of 2016 semester:

- | | | |
|----|----------------------|----------------------|
| a. | Morgan Baals | Kresson School |
| b. | Michele Borgesi | Kresson School |
| c. | Marisa Deal | Kresson School |
| d. | Eva DiGuilio | Kresson School |
| e. | Meghan Doughty | Kresson School |
| f. | Lori Doyle | Kresson School |
| g. | Teressa Fircak | Kresson School |
| h. | Laura Graziano | Kresson School |
| i. | Brianna Henderson | E.T. Hamilton School |
| j. | Jacob Kauffman | E.T. Hamilton School |
| k. | Deanna Monaco | E.T. Hamilton School |
| l. | Colette Powell | E.T. Hamilton School |
| m. | Gabrielle Principato | Osage School |
| n. | Samantha Redgate | Osage School |
| o. | Erin Redmond | Osage School |
| p. | Jennifer Rivera | Osage School |
| q. | Julie Sullivan | Osage School |
| r. | Lyndsay Valentine | Osage School |
| s. | Kaitlyn Atzert | Osage School |

Motion carried, 8 ayes.

XVII. MEETING DATES

Monday, October 24, 2016 7:30 PM Board Meeting
Middle School

XVIII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XIX. BOARD COMMENTS

XX. FINANCE

Motion by Mr. Schmus, seconded by Mrs. Kirkland, to approve:

- 1. the Bill Lists as shown on Attachment "J".
- 2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending July 31, 2016 as shown on Attachment "K".
 - a. Cash Reconciliation
 - b. Board Secretary's Report
- 3. the transfer list as shown on Attachment "L".
- 4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending July 31, 2016 as follows:

Increased \$0.00

July 2016 - June 2017

FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
July	Hamilton	7/7/2016	7/14/2016	Room Clear
	Kresson	7/13/2016	7/25/2016	Lockout
	Middle	7/21/2016	7/28/2016	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	N/A	N/A	
August	Hamilton	8/2/2016	8/10/2016	Lockout
	Kresson	8/9/2016	8/11/2016	Room Clear
	Middle	8/18/2016	8/20/2016	Lockout
	Osage	N/A	N/A	
	Signal Hill	N/A	N/A	
September	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
October	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
November	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
December	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			

MONTHSCHOOL

**Personnel Ratifications
2016-2017 School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours

<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
16AA		Speech Therapy Debbie Hayden \$60/.5/40	\$1200
16DA		Reading Related Services Debbie Hayden \$60/4/35	\$8400
16JR		ABA Services Nancy Naulty \$28/2/40	\$2240



Great Community-Great Schools

**Community
Education
Recreation**

Michael Redfearn
Coordinator
(856) 795-5566 Ext. 5232

Karen Ferguson
Administrative Assistant
(856) 795-5566 Ext. 5231

To: Frank DeBerardinis
From: Michael Redfearn
Date: September 15, 2016
Re: Employment

Please add the following names to be approved for employment 2016-2017 School Year.

Nimra Salman	\$ 12.50/hr	SAC Adult Support
Anjali Patel	\$8.75	SAC Counselor
Mark Mignone	\$35.00/hr	Building Supervisor
Mark Sviben	\$35.00/hr	Building Supervisor
John Keys	\$35.00/hr	Building Supervisor
Diego Bianchi	\$20.00/hr	Building Coordinator

Thank You

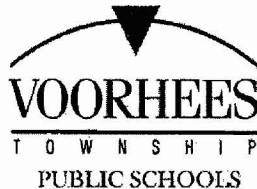
Michael Redfearn

Harassment, Intimidation and Bullying Report to the Board of Education August 31, 2016

School	Incident Number	Investigation Results:		For Student Who Committed Act of HIB		Remedial Measures (Intervention, Counseling or other Services) for Target of HIB	Other Action Taken or Recommended by the Superintendent	Training Required
		HIB	Not HIB	Code of Conduct Consequences	Remedial Measures (Intervention, Counseling or other Services)			
VMS	17		X	Met with Assistant principal and guidance counselor. Consequences according to discipline policy.	Counseling and parent notification.	Met with assistant principal. Met with counselor.		
VMS	18	X		Police contacted. Student suspended with police investigation.	Last day of school – unable to provide remedial measures.	Parents chose to keep student home from school. Remedial measures not instituted due to school year ending.		

VOORHEES TOWNSHIP BOARD OF EDUCATION
 September 28, 2016
 BOARD MEETING
 PROFESSIONAL DAYS - APPROVALS

DATE	LAST	FIRST	SCHOOL	TITLE	IN SERVICE	LOCATION	COST
9/29/2016	Jacobus	Lauren	Signal Hill	Teacher	Complementary Interventions for Autism	Vineland, NJ	\$300.00
10/27/2016	Jennings	Alison	Kresson	Teacher	Autism NJ Conference	Atlantic City, NJ	\$350.00
10/27-28/2016	Demski	Jennifer	Admin	Behavior Specialist	Autism NJ Conference	Atlantic City, NJ	\$475.00
10/4-7/2016	Rossi	Robert	VMS	Assistant Principal	CPI Training	Atlantic City, NJ	\$3,100.00
9/30/2016	Danley	Dawn	VMS	CST	Literacy Consortium	Blackwood, NJ	\$150.00
9/30/2016	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
9/30/2016	Zielinski	Julie	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
9/30/2016	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
10/21/2016	Danley	Dawn	VMS	CST	Literacy Consortium	Blackwood, NJ	\$150.00
10/21/2016	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
10/21/2016	Zielinski	Julie	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
10/21/2016	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
12/2/2016	Danley	Dawn	VMS	CST	Literacy Consortium	Blackwood, NJ	\$150.00
12/2/2016	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
12/2/2016	Zielinski	Julie	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
12/2/2016	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
1/20/2017	Danley	Dawn	VMS	CST	Literacy Consortium	Blackwood, NJ	\$150.00
1/20/2017	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
1/20/2017	Zielinski	Julie	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
1/20/2017	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
2/3/2017	Danley	Dawn	VMS	CST	Literacy Consortium	Blackwood, NJ	\$150.00
2/3/2017	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
2/3/2017	Zielinski	Julie	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
2/3/2017	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Blackwood, NJ	\$150.00
10/24/2016	Stephens	Marguerite	Admin	CST	Annual NJ Assoc of School Social Workers Workshop	Monroe Twp, NJ	\$150.00
10/24/2016	Behnke	Amy	Admin	CST	Annual NJ Assoc of School Social Workers Workshop	Monroe Twp, NJ	\$150.00
10/28/2016	Jacobus	Lauren	Signal Hill	Teacher	Autism NJ Conference	Atlantic City, NJ	\$350.00
11/16-17/2016	Ganzman	Ilene	Osage	Speech	American Speech Language Hearing Convention	Phila, PA	\$500.00
11/16-17/2016	Romaniello	Diane	Hamilton	Speech	American Speech Language Hearing Convention	Phila, PA	\$500.00
10/25-27/2016	Mathes	Clark	Admin	Dir of Bldgs & Grounds	NJSBA	Atlantic City, NJ	\$0.00
10/11/2016	Brosel	Raymond	Admin	Superintendent	Personnel Management and Negotiation Trends	NJASA Trenton, NJ	\$200.00
10/11/2016	Deberardinis	Frank	Admin	Asst Superintendent	Personnel Management and Negotiation Trends	NJASA Trenton, NJ	\$200.00
11/1/2016	Donnelly	Susan	Admin	Coor of Special Projects	HIB Training	Toms River, NJ	\$150.00
11/1/2016	Calabria	Kristine	VMS	Principal	HIB Training	Toms River, NJ	\$150.00
11/1/2016	Alfano	Stefanie	VMS	Guidance	HIB Training	Toms River, NJ	\$150.00
10/14/2016	Long	Paula	Signal Hill	Guidance	NJ School Counselors Conference	Lawrenceville, NJ	\$200.00
12/2/2016	Kudrick	Kourtney	Hamilton	Teacher	Improving Classroom Management Workshop	Monroe Twp, NJ	\$200.00
12/6/2016	Ross	Donna	Admin	CST	Dyslexia Workshop	Blackwood, NJ	\$200.00
10/6/2016	Stallings	Sharon	Signal Hill	Principal	Dyslexia Workshop	Blackwood, NJ	\$200.00



Nursing Services Plan 2016-2017

The Voorhees Township Public School district supports school nursing goals to provide the fullest possible educational opportunity for each district student by minimizing absence due to illness and creating a climate of health and well-being in the district schools. Health protection and health promotion extends to students and staff. A certified school nurse is assigned to the health office in each of our four elementary schools. Due to the large size of our middle school, two certified nurses are assigned to the two health offices ensuring that all health services requirements are met and to maintain an appropriate ratio of nurse to students.

The duties and responsibilities of school nurses evolve to meet changing regulatory mandates in order to ensure that children remain healthy and ready to learn.

Basic Nursing Services include the following:

1. Carry out written orders of the medical home and standing orders of the school physician;
2. Conduct health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 and monitoring vital signs and general health status for emergent issues for pupils suspected of being under the influence of alcohol and controlled dangerous substances pursuant to N.J.S.A. 18A:40-4;
3. Maintain pupil health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4;
4. Recommend to the school Principal those pupils who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually review pupil immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommend to the school Principal exclusion of pupils who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7 and 8;
7. Direct and supervise the emergency administration of epinephrine and train school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6;
8. Coordinate care and educate school staff to provide a safe, therapeutic environment for students with diabetes pursuant to N.J.S.A. 18A:40-12.11-21
9. Administer asthma medication through use of a nebulizer;
10. Direct and supervise the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
11. Provide classroom instruction in areas related to health pursuant to N.J.A.C. 6A:9-13.3;
12. Review and summarize available health and medical information regarding the pupil and transmit a summary of relevant health and medical information to the Child Study Team for the meeting pursuant to N.J.A.C. 6A:14-3.4(h);
13. Write and update, at least annually, the individualized health care plan and the individualized emergency healthcare plan for pupils' medical needs and instructing staff as appropriate;

14. Write and update, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a), for any pupil who requires them;
15. Implement and assist in the development of healthcare procedures for pupils in the event of an emergency;
16. Instruct teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; and
17. Provide other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.
18. Report any suspected child abuse cases to proper authorities.

Roles of the School Nurse

Provision of Nursing Care

The school nurse employs a nursing process that includes assessing, planning, implementing and evaluating nursing care in an on-going manner. Individualized health care plans (IHP's) and emergency care plans (ECP's) are prepared and implemented by the school nurse for students with acute or chronic health concerns. There are an increasing number of students with special needs attending school. With improvements in health care technology, more students survive congenital abnormalities, but may have chronic health conditions that necessitate a variety of innovative medications that can both affect their learning and require continual monitoring by the school nurse.

Data Collection

The school nurse maintains confidential information separate from other student records regarding students' health, such as health histories, health practices, environmental concerns, safety issues, communicable disease patterns and current health information that are important to the student and the school. A permanent record of the student's health status is maintained for each student. Consultations with students, parents, guardians, teachers, physicians, school administrators, health agencies, and custodians are required to gather these data.

Communication

The school nurse is a focal point in the sharing of important information with students, parents, staff members, physicians, health care agencies, and governmental entities. Telephone conferences, personal letters, flyers, bulletin board postings, e-mails, personal conferences with students, teachers and parents, team meetings, and Child Study Team meetings represent some of the methods and forums in which health information is communicated.

Health Counseling

The school nurse serves in the role of counselor to students, parents and staff regarding health issues and concerns. Referrals are made by the school nurse to guidance counselors, teachers, child study team members, parents, physicians and community health resources. The school nurse researches health information for students, staff and families, and provides information to them.

Education

The certified school nurse serves the vital role of health educator. Informal teaching takes place continuously on a one- to- one basis or in group settings for students, staff and parents. Staff training in CPR, AED, Diabetes and Epi-pen administration may be recommended.

Child Advocate

The school nurse works closely with staff and families to facilitate addressing health needs and accommodations for students. Advocacy can extend beyond these areas to include referrals for health services, counseling, community programs, camps or Division of Child Protection and Permanency (DCP&P). The school nurse shares the DCP&P coordination with Director of Special Services.

Record Keeping

A legal record must be maintained for each student. Written documentation for each incident of nursing care is required. Each entry must include the date, time, major complaint, nursing assessment, plan of care, implementation and evaluation. Written communication from parents or health care providers must also be incorporated into the student records. Data must also be collected and recorded for state agencies with respect to immunizations, tuberculosis testing, medical waste management and employee injuries.

Manager

With the variety of roles, the school nurse takes on and the variety of needs that must be balanced at all times, the school nurse takes on the additional role of manager. In the school setting, it is essential to professionally manage any health problem that is likely to adversely affect learning. For this reason, the school nurse must prioritize concerns and assign health services in a way that best achieves this goal.

Resource Person

Students, staff and parents consult the school nurse for health information. An important part of the role requires researching web sites, journals, and health textbooks to provide up-to-date health information. Recommended web sites and written information are supplied.

Severity Coding

The number of students in the special education population and the severity of health concerns need to be considered in the context of the total student enrollment. Severity coding may assist the school nurse in identifying the need for supplemental or additional nursing services for individual students or in the development of schedules, emergency plans, etc. Severity coding can be broken down into four levels: **Nursing Dependent, Medically Fragile, Medically Complex, and Health Concerns.**

Level 1: Nursing Dependent Nursing Dependent students require 24 hours/day, frequently one-to-one, skilled nursing care for survival. For example, a student on a ventilator requires continuous nursing assessment and intervention.

Level 2: Medically Fragile Students with complicated health care needs in this category face each day with the possibility of a life-threatening emergency requiring the skill and judgment of a professional nurse. Examples may include, but are not limited to, seizure disorder requiring Cardio-pulmonary resuscitation (CPR) or status epilepticus, severe asthma, asthma requiring nebulizer treatments, dysphagia with an increased risk of aspiration, sterile procedures, tracheostomy care with suctioning, unstable diabetes or

newly diagnosed diabetes with unscheduled blood sugar monitoring and insulin injections, and diabetes with insulin pumps that require monitoring.

Level 3: Medically Complex Students with medically complex concerns require daily treatments or close monitoring by a professional nurse. They may have unstable physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, ADHD and on medication, anaphylactic event, cancer, immune disorders, moderate to severe asthma (inhaler, peak flow meter), seizure disorders, carefully timed medications with major side effects, unstable metabolic conditions, continuous or intermittent oxygen, and complex mental or emotional disorders.

Level 4: Health Concerns In the category of health concerns, the student's physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, dental disease, headaches, migraines, sensory impairments, dietary restrictions, eating disorders, orthopedic conditions requiring accommodations and encopresis.

Nursing Services in Emergency Situations

The school nurse will follow emergency protocols in the event of an accident or emergency medical situation. Nurses maintain CPR certifications and routinely train other school staff such as coaches. A call to 911 is warranted in all cases where effective treatment cannot be provided. The school nurse also serves an important role in the district's school safety and emergency plan. In the event of extended lock downs or emergency evaluations, the school nurse will address student needs according to established plans.

Assignment Plan for Certified Nurses

E.T. Hamilton School

A certified school nurse, Donna Canfield, is assigned to E.T. Hamilton School (374 students, 59 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 30 students with epi-pens and 1 diabetic. In addition, there are 59 asthmatic students and 2 students with seizure disorders.

Kresson School

A certified school nurse, Dorrie Uscinowicz, is assigned to the Kresson School (395 students, 57 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. A Bayada nurse is staffed for 1 kindergarten student who is medically fragile. No other nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 20 students with epi-pens/food allergies, 29 asthmatic students, 1 student with a heart condition, 1 student with a bleeding disorder, 3 students with seizure disorders, and 2 students with cystic fibrosis.

Osage School

A certified school nurse, Susan Guerin, is assigned to the Osage School (636 students, 93 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. An instructional associate registered nurse assists with the care of 2 students with additional medical needs. There are 7 students with epi-pens, 1 diabetic student and 2 students with seizure disorders. There are 7 students that are asthmatic with inhalers.

Signal Hill School

A certified school nurse, Deborah Tremper, is assigned to the Signal Hill School (395 students, 70 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population, preschool programs or the special education programs. There are 28 students with epi-pens and 54 with food allergies. There are 14 asthmatic students, 2 students with seizure disorders and 2 students with bleeding disorders. In addition, 2 students are hearing impaired and 2 students are diagnosed with Down's Syndrome.

Voorhees Middle School

Two certified school nurses, Jennifer Dougan and Gwen Conte, are assigned to the Voorhees Middle School (1066 students, 142 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There is 1 Bayada nurse that provides care for 1 child in a self-contained classroom. There are 209 students with allergies and 154 asthmatic students. Nine students have a cardiac disorder and 14 students have seizure disorders. The Voorhees Middle School has 2 diabetic students. In addition, there is 1 student diagnosed with cancer.

All schools are assigned one full-time certified school nurse with the Middle School assigned a second school nurse due to the population size. Additionally, Ms. Conte serves as a substitute school nurse in the event that she is needed at another building in an emergency.

The district also employs a floating substitute school nurse three days per week to provide for absences and allow the substitute nurse to learn the medical needs of medically fragile students. A calendar is maintained annually for services to be shared. By providing a regular substitute, the medical needs of children will be served more effectively. The district nurses are employed as 10-month employees and the district does not staff nurses in all of the schools during the summer months when school is not in session.

Nursing Services to Non-Public Schools

Board of Education Policy 5306 governs health services to nonpublic schools. Services will be provided by a registered nurse employed by the school or through a third party or independent contractor. A nonpublic school may decline services.

RESOLUTION
To Submit the 2016-2017
Annual Statement of Assurance
New Jersey Quality Single Accountability Continuum

WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey's system of education accountability.

WHEREAS QSAC requires an annual Statement of Assurance (SOA) signed by the chief school administrator and approved by the Board of Education.

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance, be and hereby is approved for submission to the NJDOE via the Executive County Superintendent of Schools.

Date of Board Approval: September 28, 2016

Attest: _____
Board Secretary/School Business Administrator

AGREEMENT FOR PROFESSIONAL SERVICES
Between
BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
And
VOORHEES TOWNSHIP SCHOOL DISTRICT

This agreement is made and entered into by the **VOORHEES TOWNSHIP SCHOOL DISTRICT**, (hereinafter referred to as the School District) and the Burlington County Special Services School District/Educational Services Unit (hereinafter referred to as ESU) for Professional Services for the 2016-2017 school year.

Responsibilities of the Educational Services Unit:

1. The ESU will provide the following Professional Services, as requested by the School District, to include:
 - a. Child Study Team Staffing and Evaluations, participation in eligibility and IEP meetings, counseling and other related CST services
 - b. Physical, Occupational and Speech Therapy evaluations, consultation and therapy services
 - c. Home Instruction, Supplemental Instruction, and classroom instruction/consultation
 - d. Transition Services, Vocational Assessment, Structured Learning Experience Coordinator (SLE) and Job Coaching
 - e. Assistive Technology evaluations, consultation, training and support services
 - f. Behavioral Services, Functional Behavior Assessment with Behavior Intervention Plan and Consultations
 - g. Auditory Impaired Services
 - h. Information Technology Services
 - i. Other Specialized Educational Services
 - j. Functional Behavior Assessment with Behavior Intervention Plan and Consultations (for students other than those with Autism).
2. The ESU will provide services, records and reports in accordance with all regulations affecting the School District in force during the period of this agreement.
3. The ESU will ensure that all of their staff is appropriately certified as required by New Jersey Department of Education regulations to perform the Professional Services.
4. The Professional Services provided by ESU staff will be in response to specific written requests from the School District. All services provided will comply with applicable New Jersey State and Federal regulations. ESU administration will collaborate with School District staff in the provision of the Professional Services.
5. The ESU will typically bill semi-monthly, and provide the School District a record of Professional Services rendered.
6. Any service needs not reflected in the agreement, should be discussed with the ESU administration.
7. Out of County rate applies to the location where the services are provided, not the location of the student's home district.
8. No Show Charges are in effect for Professional Services as stated on the Fee Schedule.
9. Refer to Professional Services Agreement rates for additional details (e.g. no show, half day rate, block day rate, etc.)
10. Related Services Billing- refer to Program Descriptors and Service Request Form for billing details.

Responsibilities of the School District:

1. The School District shall make available to the ESU all records and information relevant to the School District and relevant to students for whom the Professional Services are being rendered, including IEPs for individual service requests.
2. The School District will provide adequate facilities for Professional Services to be performed on the School District premises, including computer, internet access, and fax access.
3. All block bill services require the School District to provide testing materials to the evaluator providing service as part of a block bill. When test materials are not provided for block services, an ESU lending fee of \$25/day per test kit, and a \$15 protocol fee per assessment, will be billed to the School District. The School District is responsible for the pick-up and return of test kits.



4. The School District shall pay to the ESU the following Rates for Professional Services:

EVALUATION/SERVICE TYPE	IN COUNTY	OUT OF COUNTY
Assistive Technology Evaluation	\$895.00	\$105.00/hr
Behavioral Consultation (For students other than those with Autism)	\$82.00/hr	\$95.00/hr
Functional Behavioral Assessment w/ Behavior Intervention Plan (For students other than those with Autism) **	\$985.00	N/A
Learning Evaluation	\$420.00	\$450.00
Psychological Evaluation	\$420.00	\$450.00
Social Evaluation	\$340.00	\$375.00
Occupational Therapy Sensory Profile*	\$300.00	\$335.00
Occupational Therapy Evaluation	\$305.00	\$335.00
Occupational Therapy Evaluation w/Sensory Profile	\$420.00	\$450.00
Physical Therapy Evaluation	\$305.00	\$335.00
Speech Evaluation (Articulation)	\$305.00	\$335.00
Speech Evaluation (Language)	\$420.00	\$450.00
Speech Evaluation (Language/Articulation)	\$485.00	\$530.00
Specialized Speech Language Evaluation	\$535.00	\$565.00
Vocational Assessment	\$74.00/hr	\$80.00/hr

*NOTICE * No Show Charges will apply - Evaluations: \$100.00

CHILD STUDY TEAM SERVICES

Counselor	\$75.00/hr \$465.00 day BLOCK RATE *	\$87.00/hr
Learning Disabilities Teacher / Consultant		
Psychologist		
Social Worker		

*NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at agreement rate

ADDITIONAL SERVICES

Assistive Technology ©	\$92.00/hr	\$107.00/hr
Educational Interpreter	\$72.00/hr (2 hour minimum)	\$82.00/hr (2 hour minimum)
Job Coaching	\$39.00/hr	\$43.00/hr
Structured Learning Experiences (SLE) Coordinator	\$69.00/hr	\$77.00/hr
Teacher	\$63.00/hr	\$70.00/hr
Teacher of Deaf (TOD)	\$105.00/hr (1 hour minimum)	\$120.00/hr (1 hour minimum)

*NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at agreement rate

THERAPY SERVICES

Occupational Therapy	\$84.00/hr \$515.00 day BLOCK RATE * \$263.00 ½ day BLOCK RATE * Applies to am or pm not mid day	\$91.00/hr
Physical Therapy		
Speech Therapy		

*NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at agreement rate

DISTRICT PARTICIPATION SERVICES

Burlington County Professional Development Institute (BCPDI)	\$1.35 per resident student based on ASSA count
Burlington County School Crisis Response Team (BCSCRT)	\$650.00 under 1,000 students \$895.00 1,000 students or more

Minimum 1 hour billing for Single Service discipline in one physical location.

*Block Rate: Full Day: 6.5 Hrs · Half Day: 3.25 Hrs (compensated time) Block rate is not applicable for summer services.

Itemized billing NOT available for Block Rate and Half Day Services. Half Day Services are for am or pm blocks not mid day scheduling.

*Occupational Therapy Sensory Profile: Current OT evaluation must be available and have been completed within 18 months of the request.

**For students other than those with Autism/evaluation includes up to 3 observations

©For leasing information about Alternative Augmentative Communication Devices, please contact the Assistive Technology Department.

NOTE: Out of County rate applies to the location where the services are provided, not the location of the student's home district.

INFORMATION TECHNOLOGY SERVICES

www.tricountytechnologyservices.com

Computer Technician · Network Engineer

IT Staffing · Web Hosting · Website Filtering · Remote Network Monitoring & Alert Services · Offsite Backup Solutions

Fees for IT services will be based upon the size and scope of the Districts needs



Destination Charge:

A destination charge for services rendered at sites outside of Burlington County, NJ for non Burlington County School Districts will be calculated in time from 20 Pioneer Boulevard, Westampton Township, Burlington County, NJ to the out of county site where services will be provided. The round trip calculation will be based on the time spent to the destination site and return times, at the rate listed on the Professional Services Agreement for the specific discipline. The destination charge is in addition to the out of county rate for the service. NJ State Agencies are excluded from the destination charge.

Covenant Not to Compete:

The parties agree that staff members placed by the Unit are not to be recruited and/or offered employment for a period of one year from the date of placement in an assigned district. Both parties to this agreement acknowledge that this expectation represents good business practices between the Unit and the School District.

Unanticipated Delayed Openings, and/or Early Dismissal:

In the event of a delayed opening and/or early dismissal as a result of an extraordinary event (e.g. weather related conditions), all block bill full and half days will be charged at the established block rate.

Additional Understandings:

- A. This Agreement shall be effective as of the later date of party execution.
- B. Both parties will promote a coordinated effort by mutual periodic evaluation of the program.
- C. This Agreement may be amended only by the written consent of both parties. This Agreement may be terminated at any time, for any reason, by either party, upon a sixty (60) day advance written notice to the other party.

VOORHEES TOWNSHIP SCHOOL DISTRICT

ATTEST

By: _____
President, Board of Education
VOORHEES TOWNSHIP SCHOOL DISTRICT

Board Secretary

Date: _____

BCSSSD

By: _____
Robert Silcox, President, Board of Education
Burlington County Special Services School District

Board Secretary
Theresa L. Margiotta

Date: _____



**New Business Ratifications
Out of District and Contracted Services 2016-2017**

Please approve the following services for classified students:

17BB	Garfield Park Academy 24 Glenolden Lane Willingboro, NJ 08046	\$53,010.00
17SB	Rizza Miro & Associates 3001-F Lincoln Drive West Marlton, NJ 08053 3 hours per week/\$150 per hour/6 weeks	\$2,700.00
17SB	Sensational Kids, LLC 544 Lippincott Drive Marlton, NJ 08053	\$640.00
17JC	Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Occupational Therapy Services \$97.50 per session/2 x per week/40 weeks 1 consult per month/10 months	\$8,775.00
17JT	Behavior Therapy Associates 35 Clyde Road; Suite 101 Somerset, NJ 08873 Functional Behavior Assessment	\$2,250.00
Please ratify Cooper Learning Center to provide reading specialist services -		\$20,700.00
Please ratify Kristen Thomsen (Great Minds ABA) for Behavior Therapy Services \$75 an hour/6 hours a day/3 days a week/40 weeks		\$54,000.00

SB240
 Budget year: 2016-17
 Batch number: P 004
 Period: July 2016

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 BOARD PAYMENT APPROVAL LIST

8/4/2016
 Page 1 of 1

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
ALL FIRED UP	1065	SUMMER DAY CAMP	308-17	300.14
BRUNSWICK ZONE XL	1073	SUMMER DAY CAMP	447-17	437.27
CAPE MAY WHALE WATCHING	1063	SUMMER ENRICHMENT	252-17	560.00
CAPE MAY WHALE WATCHING	1078	SUMMER ENRICHMENT	444-17	420.00
CINEMARK 16	1066	SUMMER DAY CAMP	311-17	203.50
CREAMIES ICE CREAM	1059	SUMMER DAY CAMP	446-17	106.70
MOOD'S FARM MARKET	1060	SUMMER DAY CAMP	239-17	247.00
NATURE CENTER OF CAPE MAY	1070	SUMMER ENRICHMENT	313-17	250.00
NATURE CENTER OF CAPE MAY	1076	SUMMER ENRICHMENT	353-17	250.00
PASSARIELLO'S	1068	SUMMER DAY CAMP	314-17	136.00
PASSARIELLO'S	1074	SUMMER DAY CAMP	445-17	153.00
PHILLIES	1067	SUMMER DAY CAMP	315-17	176.50
SAL VITO PIZZA	1075	SUMMER ENRICHMENT	320-17	96.00
SAL VITO PIZZA	1083	SUMMER ENRICHMENT	448-17	75.00
SKYZONE	1061	SUMMER ENRICHMENT	240-17	983.64
SKYZONE	1071	SUMMER ENRICHMENT	312-17	1,135.00
SPEED RACEWAY	1062	SUMMER ENRICHMENT	241-17	1,260.37
SPEED RACEWAY	1077	SUMMER ENRICHMENT	354-17	936.00
VOORHEES FIRE DISTRICT	1058	THEATRE	254-17	210.00
Total:				7,936.12

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia L. McClain

J. H. [Signature]

9/21/16

 9/21/16

SB240
Budget year: 2016-17
Batch number: P 007
Period: August 2016

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BOARD PAYMENT APPROVAL LIST

8/30/2016
Page 1 of 3

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
A & E PRETZELS	71353	SUMMER DAY CAMP	489-17	247.50
ACADEMY PRESS	71354	GENERAL SUPPLIES	270-17	527.00
APPLE INC.	71355	GENERAL SUPPLIES	601-17	1,499.85
ASSOC SUPRVSION CURRICULUM DEV	71356	GENERAL SUPPLIES	266-17	45.90
ASSOC SUPRVSION CURRICULUM DEV	71356	MISCEL. EXPEND.	274-17	1,085.00
BARONE, MRS.	71357	SUMMER ENRICHMENT	636-17	85.00
BAYADA HOME HEALTH CARE	71358	PURCH PROF/EDUC SRV	420-17	840.00
BERLIN GLASS & MIRROR COMPANY	71359	BUILDING CONTR SERV	346-17	200.00
BEYOND PLAY LLC	71360	GENERAL SUPPLIES	135-17	65.85
BLAKE ELEARNING	71361	GENERAL SUPPLIES	279-17	1,199.00
BROADVIEW NETWORKS	71362	COMMUNIC./TELEPHONE	24-17	1,826.37
CARROLL, COLLEEN	71363	PURCH PROF/EDUC SRV	607-17	350.00
COMCAST	71364	BOARD EXPENSES	381-17	4.06
COMCAST	71365	BOARD EXPENSES	382-17	7.99
CORE BTS, INC.	71366	GENERAL SUPPLIES	441-17	618.28
DELTA DENTAL PLAN OF NJ	71367	HEALTH BENEFITS	809-17	34,620.92
DISPLAYS2GO	71368	GENERAL SUPPLIES	369-17	127.95
DRC/CTB	71369	GENERAL SUPPLIES	417-17	62.60
GRAINGER INC.	71370	CUST&BLD SUPPL&PARTS	414-17	678.60
GUITAR CENTER	71371	GENERAL SUPPLIES	198-17	535.55
GUITAR CENTER	71371	GENERAL SUPPLIES	199-17	470.00
GUITAR CENTER STORES, INC.	71372	GENERAL SUPPLIES	55-17	5,211.00
GUITAR CENTER STORES, INC.	71372	GENERAL SUPPLIES	185-17	293.92
HGNJ MARKETING GROUP, LLC	71373	CUST&BLD SUPPL&PARTS	5094-17	198.00
INTERNATIONAL LITERACY ASSOC.	71374	GENERAL SUPPLIES	178-17	93.00
JACK ROBINSON WASTE DISPOSAL	71375	CUST&BLD SUPPL&PARTS	649-17	1,250.00
LAKESHORE LEARNING MATERIALS	71376	GENERAL SUPPLIES	183-17	183.10
LAKESHORE LEARNING MATERIALS	71376	GENERAL SUPPLIES	187-17	338.42
LAKESHORE LEARNING MATERIALS	71376	CER KDGTN SUPPLIES	360-17	222.10
LEARNING ALLY	71377	GENERAL SUPPLIES	41-17	987.00
LITTLEBITS ELECTRONICS	71378	GENERAL SUPPLIES	95-17	410.35
MAKE MORE MOBILE TASK	71379	SUMMER ENRICHMENT	499-17	425.00
MARLEE CONTRACTORS LLC	71380	MISCEL. EXPEND.	663-17	510.64
MONAHAN PSYD, LAURA WILLIAMS	71381	PURCH PROF/EDUC SRV	658-17	360.00
NATIONAL VISION ADMIN., LLC	71382	HEALTH BENEFITS	810-17	3,918.35
NET STYLE CORP	71383	GENERAL SUPPLIES	223-17	95.00
NORTHEAST ELECTRICAL SERVICES	71384	EQUIP CONTR SERV	642-17	664.39
NORTHEAST MECHANICAL SERVICES	71385	MISCEL. EXPEND.	619-17	305.00
NORTHEAST MECHANICAL SERVICES	71385	EQUIP CONTR SERV	637-17	2,768.92
NORTHEAST MECHANICAL SERVICES	71385	EQUIP CONTR SERV	645-17	5,113.10
NORTHEAST MECHANICAL SERVICES	71385	EQUIP CONTR SERV	647-17	3,041.03

SB240
 Budget year: 2016-17
 Batch number: P 007
 Period: August 2016

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 BOARD PAYMENT APPROVAL LIST

8/30/2016
 Page 2 of 3

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
NORTHEAST PLUMBING SERVICES	71386	EQUIP CONTR SERV	644-17	2,359.25
NOVACOAST INC.	71387	MISCEL. EXPEND.	451-17	5,000.00
PAUL'S CUSTOM AWARDS INC.	71388	SUMMER ENRICHMENT	635-17	220.50
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	34-17	253.18
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	35-17	1,323.35
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	51-17	282.71
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	65-17	2,024.33
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	67-17	2,888.64
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	73-17	1,967.09
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	74-17	2,858.97
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	75-17	2,280.56
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	76-17	3,004.10
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	77-17	514.05
PEARSON EDUCATION INC	71390	GENERAL SUPPLIES	78-17	2,849.06
PEIRCE-PHELPS INC.	71391	CUST&BLD SUPPL&PARTS	339-17	314.39
PITNEY BOWES	71392	MISCEL. EXPEND.	639-17	375.00
PRUTCHI, PARENT OF ABIGAIL	71393	COST OF SALES	656-17	48.45
PSE & G CO., INC	71394	ELECTRICITY	9-17	29,607.75
REALLY GOOD STUFF INC.	71395	GENERAL SUPPLIES	109-17	348.56
SCHOOL SPECIALTY INC.	71396	GENERAL SUPPLIES	54-17	215.95
SCHOOL SPECIALTY INC.	71396	GENERAL SUPPLIES	91-17	215.95
SCHOOL SPECIALTY INC.	71396	GENERAL SUPPLIES	377-17	1,674.04
SERVICE LAMP CORPORATION	71397	CUST&BLD SUPPL&PARTS	648-17	1,042.00
SHELL OIL CO.	71398	SCHOOL VEHICLES	15-17	220.51
SHERWIN-WILLIAMS CO.	71399	CUST&BLD SUPPL&PARTS	643-17	430.69
SHOP RITE INC./CLEMONTON	71400	MISC PURCHASES	641-17	596.61
SOUTHWEST STRINGED INSTRUMENTS	71401	GENERAL SUPPLIES	184-17	98.30
STANLEY STEEMER	71402	EQUIP CONTR SERV	650-17	2,300.00
STAPLES BUSINESS ADVANTAGE	71403	GENERAL SUPPLIES	5017-17	4,598.56
TATEM BROWN FAMILY PRACTICE	71404	OTHER PROF SERVICES	698-17	19.00
TOTAL VIDEO PRODUCTS INC.	71405	GENERAL SUPPLIES	583-17	270.00
UNITED REFRIGERATION INC.	71406	CUST&BLD SUPPL&PARTS	408-17	231.43
UNITED REFRIGERATION INC.	71406	CUST&BLD SUPPL&PARTS	409-17	736.32
VALERO FLEET SERVICES	71350	SCHOOL VEHICLES	1295-17	1,401.37
VOORHEES BOE/ AGENCY ACCOUNT	None		628-17	4,701.12
VOORHEES BOE/ AGENCY ACCOUNT	None	OTHER RETIREMNT PERS	778-17	33.71
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-17	20,520.61
VOORHEES HARDWARE INC.	71407	CUST&BLD SUPPL&PARTS	404-17	95.34
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	298-17	107.87
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	440-17	42.28
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	450-17	45.14

SB240
Budget year: 2016-17
Batch number: P 007
Period: August 2016

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BOARD PAYMENT APPROVAL LIST

8/30/2016
Page 3 of 3

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
W.B.MASON CO INC.	71408	SUPT OFFICE	472-17	172.38
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	475-17	6.69
W.B.MASON CO INC.	71408	SUPPLIES & MATERIALS	486-17	1,955.33
W.B.MASON CO INC.	71408	SUPT OFFICE	510-17	110.84
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	531-17	2,636.40
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	532-17	2,636.40
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	534-17	2,636.40
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	535-17	2,636.40
W.B.MASON CO INC.	71408	GENERAL SUPPLIES	536-17	3,515.20
WALMART	71351	GENERAL SUPPLIES	562-17	139.00
ZANER BLOSER INC.	71409	GENERAL SUPPLIES	276-17	4,140.37
Total:				190,187.89

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia L. McClain

[Signature]

8/30/16
[Signature]
8/30/16

SB240

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

9/14/2016

Budget year: 2016-17

BOARD PAYMENT APPROVAL LIST

Page 1 of 5

Batch number: P 010

Period: September 2016

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
AFTON PUBLISHING CO.	71412	TEXTBOOKS KELLMAN	511-17	169.95
AIELLO'S TRACTOR SERVICE	71413	CUST&BLD SUPPL&PARTS	782-17	350.00
ASHTON, NICOLE	71414	GENERAL SUPPLIES	795-17	120.00
ATLANTIC CITY ELECTRIC	71415	ELECTRICITY	1-17	7,228.35
ATLANTIC CITY ELECTRIC	71415	ELECTRICITY	2-17	13,696.93
ATLANTIC CITY ELECTRIC	71415	ELECTRICITY	3-17	13,017.01
ATLANTIC CITY ELECTRIC	71415	ELECTRICITY	4-17	14,281.93
BARTON SUPPLY INC.	71416	CUST&BLD SUPPL&PARTS	748-17	928.40
BARTON SUPPLY INC.	71416	CUST&BLD SUPPL&PARTS	754-17	872.41
BENEFIT EXPRESS	71417	GROUP INSURANCE	896-17	78.71
BERLIN GLASS & MIRROR COMPANY	71418	BUILDING CONTR SERV	707-17	154.08
BRETT DINOVI & ASSOCIATES LLC	71419	PURCH PROF/EDUC SRV	418-17	570.00
BRETT DINOVI & ASSOCIATES LLC	71419	PURCH PROF/EDUC SRV	419-17	142.50
BURLINGTON CNTY SPEC SERVICES	71420	PURCH PROF/EDUC SRV	422-17	490.00
CAMDEN COUNTY ED SERVICES COMM	71421	CON TRN SPC ESC/CTSA	19-17	17,625.29
CAPITAL FLOORS	71422	BUILDING CONTR SERV	680-17	1,600.00
CASCADE SCHOOL SUPPLIES INC.	71423	GENERAL SUPPLIES	5040-17	125.18
CASCADE SCHOOL SUPPLIES INC.	71423	GENERAL SUPPLIES	5050-17	759.53
CASCADE SCHOOL SUPPLIES INC.	71423	GENERAL SUPPLIES	5069-17	115.76
CASCIO INTERSTATE MUSIC	71424	GENERAL SUPPLIES	175-17	488.89
COOPER LEARNING CENTER	71425	CONTR NONPUBLIC SERV	421-17	4,875.00
COVENANT BANK	71426	BUILDING CONTR SERV	807-17	5,300.00
D & B PARTS CORPORATION	71427	CUST&BLD SUPPL&PARTS	555-17	1,196.71
DCRP	71428	OTHER RETIREMNT PERS	712-17	23.62
DELCREST SIGN CO INC.	71429	EQUIP CONTR SERV	682-17	2,975.64
DELCREST SIGN CO INC.	71429	EQUIP CONTR SERV	783-17	2,284.25
DELL MARKETING L.P.	71430	GENERAL SUPPLIES	290-17	945.00
DELL MARKETING L.P.	71430	GENERAL SUPPLIES	380-17	22,680.00
DELL MARKETING L.P.	71430	GENERAL SUPPLIES	584-17	2,647.96
DEMCO EDUCATIONAL CORP.	71431	GENERAL SUPPLIES	540-17	68.79
DEMCO EDUCATIONAL CORP.	71431	GENERAL SUPPLIES	5070-17	374.46
DEMCO EDUCATIONAL CORP.	71431	GENERAL SUPPLIES	5072-17	293.04
DEMCO EDUCATIONAL CORP.	71431	GENERAL SUPPLIES	5073-17	178.88
DICK BLICK COMPANY	71432	GENERAL SUPPLIES	5021-17	438.09
DICK BLICK COMPANY	71432	GENERAL SUPPLIES	5028-17	36.69
DICK BLICK COMPANY	71432	GENERAL SUPPLIES	5033-17	347.00
DICK BLICK COMPANY	71432	GENERAL SUPPLIES	5041-17	49.86
DICK BLICK COMPANY	71432	GENERAL SUPPLIES	5047-17	526.88
DIMEGLIO CONSTRUCTION INC.	71433	GROUND CONTR SERV	753-17	6,730.00
EASTERN ACCOUSTICS	71434	GENERAL SUPPLIES	195-17	367.50
EIRC	71435	WRKSHOP REGISTRATION	111-17	149.00

SB240 ***** VOORHEES TOWNSHIP BOARD OF EDUCATION ***** 9/14/2016
 Budget year: 2016-17 BOARD PAYMENT APPROVAL LIST Page 2 of 5
 Batch number: P 010
 Period: September 2016

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
EPS LITERACY & INTERVENTION	71436	GENERAL SUPPLIES	372-17	4,084.08
EVESHAM LOCK & SAFE CO., INC.	71437	CUST&BLD SUPPL&PARTS	785-17	1,290.00
FIRST STUDENT	71438	CON TRN SPC VENDORS	618-17	44,275.00
FIRST STUDENT	71438	CON TRN REG VENDORS	756-17	107,086.50
FIRST STUDENT	71438	CON TRN SPC VENDORS	757-17	1,742.76
FLAGPOLE TECHNOLOGY INC.	71439	BUILDING CONTR SERV	708-17	2,000.00
FRONTLINE PLACEMENT TECHNOLOGY	71440	PURCH PROF/EDUC SRV	689-17	13,162.49
GANN LAW BOOKS INC.	71441	GENERAL SUPPLIES	115-17	116.00
GARWOOD JR., NORMAN WILLIAM	71442	GROUND CONTR SERV	679-17	880.00
GARWOOD JR., NORMAN WILLIAM	71442	GROUND CONTR SERV	719-17	2,280.00
GRAINGER INC.	71443	CUST&BLD SUPPL&PARTS	557-17	70.32
GUITAR CENTER STORES, INC.	71444	GENERAL SUPPLIES	198-17	535.55
GUITAR CENTER STORES, INC.	71444	GENERAL SUPPLIES	199-17	470.00
HANDWRITING WITHOUT TEARS INC.	71445	TEXTBOOKS KELLMAN	513-17	1,012.45
HILLMAN BUS SERVICE INC.	71446	CON TRN SPC VENDORS	123-17	195.00
HILLMAN BUS SERVICE INC.	71446	CON TRN REG VENDORS	758-17	24,242.76
INTERACTIVE KIDS	71447	CONTR NONPUBLIC SERV	366-17	375.00
INTERACTIVE KIDS	71447	CONTR NONPUBLIC SERV	596-17	375.00
JACK ROBINSON WASTE DISPOSAL	71448	CUST&BLD SUPPL&PARTS	675-17	1,090.00
JACK ROBINSON WASTE DISPOSAL	71448	CUST&BLD SUPPL&PARTS	720-17	625.00
JACK ROBINSON WASTE DISPOSAL	71448	CUST&BLD SUPPL&PARTS	780-17	1,250.00
JAGUAR EDUCATION	71449	GENERAL SUPPLIES	364-17	637.55
K-LOG INC	71450	GENERAL SUPPLIES	454-17	48.00
KELVIN	71451	GENERAL SUPPLIES	80-17	270.27
LAKESHORE LEARNING MATERIALS	71452	GENERAL SUPPLIES	186-17	157.09
LIN, PARENT/GUARDIAN OF JACK	71453	COST OF SALES	800-17	114.55
LOWE'S	71454	CUST&BLD SUPPL&PARTS	17-17	1,655.61
MAKERBOT INDUSTRIES LLC	71455	GENERAL SUPPLIES	79-17	24.98
MARLEE CONTRACTORS LLC	71456	MISCEL. EXPEND.	788-17	835.99
MAZZA & SON INC., FRANK	71457	BUILDING CONTR SERV	329-17	2,416.99
MAZZA & SON INC., FRANK	71457	BUILDING CONTR SERV	330-17	1,004.70
MIMLITSCH ENTERPRISES INC.	71458	GROUND CONTR SERV	752-17	980.00
MODERN SCHOOL SUPPLIES INC.	71459	GENERAL SUPPLIES	94-17	309.98
MONAHAN PSYD, LAURA WILLIAMS	71460	PURCH PROF/EDUC SRV	715-17	360.00
MOUNTAIN PRINTING CO. INC.	71461	GENERAL SUPPLIES	365-17	490.00
NASCO ARTS & CRAFTS INC.	71462	GENERAL SUPPLIES	5005-17	1,233.71
NASCO ARTS & CRAFTS INC.	71462	GENERAL SUPPLIES	5011-17	51.15
NASCO ARTS & CRAFTS INC.	71462	GENERAL SUPPLIES	5014-17	392.88
NASCO ARTS & CRAFTS INC.	71462	GENERAL SUPPLIES	5043-17	58.32
NATIONAL ART & SCHOOL SUPPLIES	71463	GENERAL SUPPLIES	5036-17	174.24
NATIONAL ART & SCHOOL SUPPLIES	71463	GENERAL SUPPLIES	5044-17	282.48

SB240

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

9/14/2016

Budget year: 2016-17

BOARD PAYMENT APPROVAL LIST

Page 3 of 5

Batch number: P 010

Period: September 2016

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
NATIONAL ART & SCHOOL SUPPLIES	71463	GENERAL SUPPLIES	5054-17	140.54
NEWBORN NURSES	71464	PURCH PROF/EDUC SRV	530-17	770.00
NJ AMERICAN WATER CO. INC	71465	WATER & SEWER	7-17	3,775.91
NJ ASSOC OF SCH.BUSINESS OFFIC	71466	WRKSHOP REGISTRATION	805-17	75.00
NJ SCHOOL BLDG & GROUNDS ASSOC	71410	CUST&BLD SUPPL&PARTS	560-17	370.00
NORTHEAST ELECTRICAL SERVICES	71467	EQUIP CONTR SERV	677-17	90.00
NORTHEAST MECHANICAL SERVICES	71468	COST OF SALES	49-17	3,520.00
NORTHEAST MECHANICAL SERVICES	71468	FS EQUIP SERVICE	615-17	1,030.27
NORTHEAST MECHANICAL SERVICES	71468	FS EQUIP SERVICE	617-17	282.00
NORTHEAST MECHANICAL SERVICES	71468	EQUIP CONTR SERV	676-17	2,227.54
NORTHEAST MECHANICAL SERVICES	71468	EQUIP CONTR SERV	721-17	282.00
NORTHEAST MECHANICAL SERVICES	71468	EQUIP CONTR SERV	722-17	2,280.95
NORTHEAST MECHANICAL SERVICES	71468	EQUIP CONTR SERV	723-17	188.00
NORTHEAST MECHANICAL SERVICES	71468	EQUIP CONTR SERV	746-17	3,410.73
NORTHEAST MECHANICAL SERVICES	71468	EQUIP CONTR SERV	749-17	3,008.00
NORTHEAST MECHANICAL SERVICES	71468	EQUIP CONTR SERV	750-17	5,867.10
NORTHEAST MECHANICAL SERVICES	71468	EQUIP CONTR SERV	781-17	3,237.06
NORTHEAST PLUMBING SERVICES	71469	EQUIP CONTR SERV	705-17	1,888.80
PASSONS SPORT CENTER INC.	71470	GENERAL SUPPLIES	5003-17	424.76
PASSONS SPORT CENTER INC.	71470	GENERAL SUPPLIES	5006-17	413.39
PASSONS SPORT CENTER INC.	71470	GENERAL SUPPLIES	5009-17	398.12
PASSONS SPORT CENTER INC.	71470	GENERAL SUPPLIES	5012-17	2,122.12
PATRIOT ROOFING INC.	71471	EQUIP CONTR SERV	747-17	687.14
PEARSON EDUCATION INC	71472	GENERAL SUPPLIES	100-17	1,011.68
PEARSON EDUCATION INC	71472	GENERAL SUPPLIES	102-17	3,199.92
PEARSON EDUCATION INC	71472	GENERAL SUPPLIES	246-17	3,584.56
PEARSON EDUCATION INC	71472	GENERAL SUPPLIES	392-17	168.83
PEARSON EDUCATION INC	71472	GENERAL SUPPLIES	609-17	390.08
PEP BOYS AUTO	71473	CUST&BLD SUPPL&PARTS	410-17	44.00
PERFECT TOUCH LANDSCAPE INC.	71474	GROUND CONTR SERV	784-17	6,750.00
PITNEY BOWES/SUPPLIES	71475	MISCEL. EXPEND.	639-17	375.00
PITSCO EDUCATION	71476	GENERAL SUPPLIES	5088-17	60.64
POSITIVE PROMOTIONS INC.	71477	GENERAL SUPPLIES	629-17	777.37
PRUDENTIAL INSUR CO OF AMERICA	71478	HEALTH BENEFITS	1000-17	36.34
QUALITY AIR SPECIALISTS INC.	71479	EQUIP CONTR SERV	751-17	588.00
REALLY GOOD STUFF INC.	71480	GENERAL SUPPLIES	118-17	169.52
REALLY GOOD STUFF INC.	71480	GENERAL SUPPLIES	651-17	972.02
REHAB CONNECTION INC.	71481	PURCH PROF/EDUC SRV	688-17	440.00
ROCHESTER 100 INC.	71482	GENERAL SUPPLIES	257-17	125.00
SAHARA SAM'S	71483	SUMMER ENRICHMENT	131-17	817.15
SCHOOL HEALTH INC.	71484	GENERAL SUPPLIES	5085-17	234.21

SB240
Budget year: 2016-17
Batch number: P 010
Period: September 2016

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BOARD PAYMENT APPROVAL LIST

9/14/2016
Page 4 of 5

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
SCHOOL HEALTH INC.	71484	GENERAL SUPPLIES	5086-17	551.13
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	630-17	80.95
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5001-17	429.04
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5007-17	230.41
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5022-17	1,220.33
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5029-17	35.86
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5042-17	1,827.30
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5048-17	177.77
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5059-17	193.16
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5062-17	2,224.98
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5063-17	7,205.59
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5065-17	79.40
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5066-17	902.13
SCHOOL SPECIALTY INC.	71485	GENERAL SUPPLIES	5087-17	63.43
SENSATIONAL KIDS, LLC	71486	PURCH PROF/EDUC SRV	796-17	800.00
SHERWIN-WILLIAMS CO.	71487	CUST&BLD SUPPL&PARTS	681-17	188.41
SOUTH JERSEY GAS COMPANY	71488	NATURAL GAS	10-17	42.65
SOUTH JERSEY PAPER PRODUCTS	71489	CUST&BLD SUPPL&PARTS	787-17	3,483.50
SOUTHPAW ENTERPRISES	71490	GENERAL SUPPLIES	436-17	51.90
SPECIAL NEEDS TOYS	71491	GENERAL SUPPLIES	435-17	377.00
SPRINT	71492	COMMUNIC./TELEPHONE	14-17	1,884.24
STANLEY STEEMER	71493	EQUIP CONTR SERV	678-17	8,300.00
STAPLES BUSINESS ADVANTAGE	71494	GENERAL SUPPLIES	275-17	62.39
STAPLES BUSINESS ADVANTAGE	71494	GENERAL SUPPLIES	443-17	905.12
STAPLES BUSINESS ADVANTAGE	71494	GENERAL SUPPLIES	585-17	153.49
STAPLES BUSINESS ADVANTAGE	71494	GENERAL SUPPLIES	5016-17	866.83
STAPLES BUSINESS ADVANTAGE	71494	GENERAL SUPPLIES	5018-17	930.58
STARFALL EDUCATION	71495	TEXTBOOKS KELLMAN	515-17	70.00
STARLIGHT PRODUCTIONS INC.	71496	SUMMER THEATRE CAMP	640-17	170.37
STATE OF NJ/HEALTH BENEFITS	None	HEALTH BENEFITS	702-17	643,845.49
SUNTEX INTERNATIONAL INC.	71497	TEXTBOOKS KELLMAN	514-17	367.50
T & L TRANSPORTATION INC.	71498	CON TRN REG VENDORS	759-17	9,910.98
TATEM BROWN FAMILY PRACTICE	71499	OTHER PROF SERVICES	698-17	19.00
TD WEALTH MANAGEMENT	71500	BONDS	697-17	950.00
TEACHER DIRECT LLC	71501	GENERAL SUPPLIES	58-17	81.63
THE LIBRARY STORE, INC.	71502	GENERAL SUPPLIES	5071-17	35.20
THERAPY SHOPPE	71503	GENERAL SUPPLIES	119-17	137.85
TOTAL VIDEO PRODUCTS INC.	71504	GENERAL SUPPLIES	379-17	1,308.00
TRIARCO ARTS & CRAFTS	71505	GENERAL SUPPLIES	5045-17	152.48
TRIARCO ARTS & CRAFTS	71505	GENERAL SUPPLIES	5049-17	49.40
TRIARCO ARTS & CRAFTS	71505	GENERAL SUPPLIES	5055-17	1,134.38

SB240

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

9/14/2016

Budget year: 2016-17

BOARD PAYMENT APPROVAL LIST

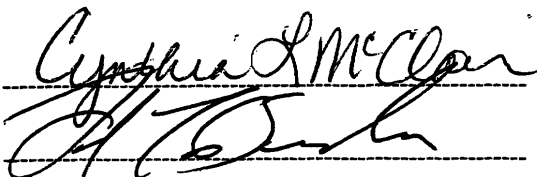
Page 5 of 5

Batch number: P 010

Period: September 2016

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
TWO WAY RADIO GEAR	71506	GENERAL SUPPLIES	655-17	1,872.00
U.S. FOODSERVICE INC.	71507	COST OF SALES	673-17	2,849.00
U.S. FOODSERVICE INC.	71507	COST OF SALES	674-17	3,287.55
U.S. FOODSERVICE INC.	71507	GENERAL SUPPLIES	790-17	4,733.54
U.S. FOODSERVICE INC.	71507	COST OF SALES	791-17	4,893.77
U.S. FOODSERVICE INC.	71507	COST OF SALES	801-17	2,654.04
VIRTUA AT WORK	71508	OTHER PROF SERVICES	773-17	54.60
VOORHEES BOE/ AGENCY ACCOUNT	None		774-17	78,102.92
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-17	22,215.77
VOORHEES HARDWARE INC.	71509	CUST&BLD SUPPL&PARTS	348-17	198.36
W.B.MASON CO INC.	71510	GENERAL SUPPLIES	537-17	112.17
W.B.MASON CO INC.	71510	GENERAL SUPPLIES	632-17	1,757.60
W.B.MASON CO INC.	71510	GENERAL SUPPLIES	5031-17	17.44
W.B.MASON CO INC.	71510	GENERAL SUPPLIES	5046-17	1,515.96
WALKER ENTERPRISES	71511	GENERAL SUPPLIES	89-17	273.33
WILSON LANGUAGE TRAINING CORP.	71512	GENERAL SUPPLIES	268-17	3,179.52
WORTHINGTON DIRECT	71513	GENERAL SUPPLIES	114-17	173.78
WT COX INFORMATION SERVICES	71514	GENERAL SUPPLIES	260-17	96.68
XEROX CORPORATION	71515	RENTALS	884-17	221.48
XEROX CORPORATION	71516	GENERAL SUPPLIES	269-17	459.00
Total:				1,220,361.82

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.



9/14/16
 9/14/16

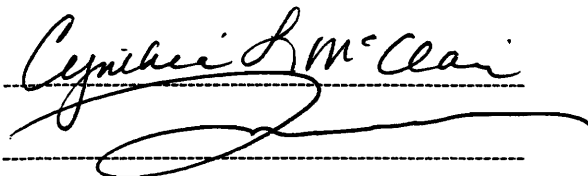
SB240
Budget year: 2016-17
Batch number: P 013
Period: August 2016

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BOARD PAYMENT APPROVAL LIST

9/21/2016
Page 1 of 1

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
BOUNCE U	1072	SUMMER DAY CAMP	476-17	550.79
EASTERN STATE PENITENTIARY	1079	SUMMER DAY CAMP	482-17	342.00
JOHNSONS CORNER FARM	1080	SUMMER DAY CAMP	488-17	623.50
PASSARIELLO'S	1081	SUMMER DAY CAMP	487-17	133.00
WOODFORD CEDAR RUN WILDLIFE RE	1064	SUMMER DAY CAMP	253-17	279.00
Total:				1,928.29

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.



9/21/16
9/21/16

VOORHEES TWP. B OF EDUCATION
CASH REPORT

ALL FUNDS
For the Month Ending July 2016

		BEGINNING CASH BALANCE	CASH RECEIPTS THIS MONTH	CASH DISBURSEMENTS THIS MONTH	ENDING CASH BALANCE
GOVERNMENTAL FUNDS					
1	GENERAL FUND	FUND 10 \$15,731,815.82	\$2,709,789.15	\$666,430.65	\$17,775,174.32
2	SPECIAL REVENUE FUND	FUND 20 -\$236,699.11	\$106,169.00	\$0.00	-\$130,530.11
3	CAPITAL PROJECTS FUND	FUND 30 \$844,086.97	\$0.00	\$0.00	\$844,086.97
4	DEBT SERVICE FUND	FUND 40 \$38,091.76	\$25,000.00	\$0.00	\$63,091.76
TOTAL GOVERNMENTAL FUNDS		\$16,377,295.44	\$2,840,958.15	\$666,430.65	\$18,551,822.94
5	ENTERPRISE FUND (CER)	FUND 60 \$2,565,277.84	\$142,278.35	\$1,508.00	\$2,706,048.19
6	FOOD SERVICE FUND	FUND 61 \$498,901.82	\$248.01	\$130.95	\$499,018.88
7	PAYROLL	\$30,882.33	\$453,497.19	\$448,909.57	\$35,469.95
8	PAYROLL AGENCY	\$68,662.34	\$258,189.99	\$325,409.08	\$1,443.25
TOTAL TRUST & AGENCY FUNDS		\$3,163,724.33	\$854,213.54	\$775,957.60	\$3,241,980.27
TOTAL ALL FUNDS		\$19,541,019.77	\$3,695,171.69	\$1,442,388.25	\$21,793,803.21

BANK RECONCILIATION GENERAL ACCOUNT
BANK RECONCILIATION PAYROLL ACCOUNT
BANK RECONCILIATION PAYROLL AGENCY
BANK RECONCILIATION CER
BANK RECONCILIATION FOOD SERVICE
TOTAL BANK RECONCILIATIONS

Cynthia L. McClain

\$18,551,822.94
\$35,469.95
\$1,443.25
\$2,706,048.19
\$499,018.88
\$21,793,803.21

VOORHEES TOWNSHIP SCHOOL DISTRICT
CASH RECONCILIATION
July 2016

	<u>Balance</u> <u>07/01/16</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>07/31/16</u>
Fund 10	15,731,815.82	2,709,789.15	666,430.65	17,775,174.32
Fund 20	(236,699.11)	106,169.00	-	(130,530.11)
Fund 40	<u>38,091.76</u>	<u>25,000.00</u>		<u>63,091.76</u>
Total	<u>\$ 15,533,208.47</u>	<u>\$ 2,840,958.15</u>	<u>\$ 666,430.65</u>	17,707,735.97

Adjustments:

Capital Reserve

100.00
 (1,353.95)

Cash Balance (Books)

\$ 17,706,482.02

Balance per Bank Statements:

Commerce Checking	0002372183	\$ 20,575,932.96
Cash Management Fund	171-000047708	\$ 104,948.80

Total Balance per Bank Statements

20,680,881.76

Less: Outstanding Checks

3,171,132.99

\$ 17,509,748.77

Add: Reimbursements Due from:

Food Service Fund		6,503.23
Capital Projects Fund		190,230.12
CER Program		

Total Reimbursements Due to General Fund

196,733.35

Cash Balance (Bank)

\$ 17,706,482.12

OUTSTANDING CHECKLIST VERIFICATION

July 2016

Outstanding Checklist--Prior Month \$ 5,126,773.64

Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements) 863,164.00

Potential Disbursements to Clear in Current Month 5,989,937.64

Less: Checks, Withdrawals and Charges from Bank Statements:

Commerce Checking 0002372183 \$ 2,818,804.65

Cash Management 171-000047708

Total Checks, Withdrawals and Charges from Bank Statements 2,818,804.65

Outstanding Checklist--Current Month \$ 3,171,132.99

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

Interim Balance Sheet
July 2016

DRAFT

=====

ASSETS AND RESOURCES

=====

ASSETS:

101	Cash in bank		17,775,174.32
103	Petty cash		<u>6,070.75</u>
116	Investments - Capital reserve account		100.00
121	Tax levy receivable		<u>42,787,136.00</u>
	Accounts receivable:		
132	Interfund	-41,707.40	
141	Intergovernmental - state	<u>5,800,027.35</u>	
143	Intergovernmental - other	<u>24,483.56</u>	
153	Other	--	<u>5,782,803.51</u>

RESOURCES:

301	Estimated revenues	50,361,420.00	
302	Less revenues	<u>(50,370,152.85)</u>	-8,732.85
	Total assets and resources		<u>66,342,551.73</u>

=====

LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

	Other current liabilities		-2,806.25
	Total liabilities		<u>-2,806.25</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

Interim Balance Sheet
July 2016

DRAFT

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year		43,024,820.98
754	Reserve for encumbrances - prior year		--
	Reserved fund balance:		
761	Capital reserve account		6,206,914.15
762	Adult education programs		2,832,361.70
763	Sale/leaseback reserve	464,784.41	
605	Add: Increase in sale/leaseback	--	
308	Less: Budgeted w/D sale/leaseback	--	464,784.41
764	Maintenance reserve	2,866,132.00	
606	Add: Increase in maintenance reserve	2,000.00	
310	Less: Budgeted w/D maintenance res.	(-1,102,223.34)	1,765,908.66
765	Tuition reserve account	--	
311	Less: Budgeted w/d tuition reserve	--	--
766	Current expense emergency reserve	--	
607	Add: Increase curr. exp. emer. res.	--	
312	Less: w/D from curr. exp. emer.res.	--	--
755	Bus Adv Revenue Reserved for Fuel Cst	--	
610	Add: Increase bus adv reserve	--	
312	Less: w/D from bus adv reserve	--	--
756	Federal Impact Aid Reserve (General)	--	
611	Add: Incr Fed Impact Aid Res (Gen)	--	
318	Less: w/D Fed Impact Aid Res (Gen)	--	--
757	Federal Impact Aid Reserve (Capital)	--	
612	Add: Incr Fed Impact Aid Res (Cap)	--	
319	Less: w/D Fed Impact Aid Res (Cap)	--	--
751,752,76x	Other reserves		--
601	Appropriations	51,765,599.00	
602	Less: Expenditures	(613,998.88)	
603	Encumbrances	(43,024,820.98)	8,126,779.14
604	Increase in capital reserve		2,000.00
	Total appropriated		62,423,569.04

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

Interim Balance Sheet
July 2016

9/7/2016 3:29:17 PM

Page 3 of 24

192

DRAFT

FUND BALANCE (continued):

Unappropriated:

770	Fund balance, July 1, 2016	6,965,572.94	
771	Designated fund balance	--	
772	ARRA/SEMI for next year	--	
303	Budgeted fund balance	(1,406,179.00)	
307	Budgeted w/d from cap res local	(1,637,605.00)	
309	Budgeted w/d from cap reserve-inelig.	--	
317	Budgeted w/d from cap res-to Debt Srv	--	
	Total fund balance		66,345,357.98
	Total liabilities and fund equity		<u>66,342,551.73</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

Interim Balance Sheet
July 2016

DRAFT

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	51,765,599.00	43,638,819.86	8,126,779.14
Revenues	(50,361,420.00)	(50,370,152.85)	(-8,732.85)
Subtotal	1,404,179.00	-6,731,332.99	8,135,511.99
Change in capital reserve:			
Plus: Increase in reserve	2,000.00	2,000.00	--
Less: withdrawal from reserve	(1,637,605.00)	(1,637,605.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	2,000.00	2,000.00	--
Less: withdrawal from reserve	(1,102,223.34)	(1,102,223.34)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	-1,331,649.34	-9,467,161.33)	8,135,511.99

**REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION**

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

**Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 1 month period ending July 31, 2016)**

DRAFT

REVENUES/SOURCES OF FUNDS

	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
OPERATING BUDGET				
10-12XX From Local Sources	44,772,136.00	44,802,855.70	(OVER)	-30,719.70
10-3XXX From State Sources	5,562,934.00	5,562,934.00		.00
10-4XXX From Federal Sources	26,350.00	4,363.15	(UNDER)	21,986.85
10-303 Budgeted Fund Balance - Operating Budget	1,406,179.00	.00	(UNDER)	1,406,179.00
10-307 Withdrawal from Capital Reserve for Local Share	1,637,605.00	.00	(UNDER)	1,637,605.00
10-310 Withdrawal from Maintenance Reserve	1,102,223.34	.00	(UNDER)	1,102,223.34
GENERAL FUND GRAND TOTAL	54,507,427.34	50,370,152.85	(UNDER)	4,137,274.49

EXPENDITURES

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
OPERATING BUDGET				
GENERAL CURRENT EXPENSE				
11-1XX-100-XXX Regular Programs	16,050,004.00	51,507.23	15,182,742.67	815,754.10
11-2XX-100-XXX Special Education	6,416,424.00	63,433.29	5,198,755.51	1,154,235.20
11-230-100-XXX Basic Skills/Remedial	635,934.00	.00	631,734.00	4,200.00
11-240-100-XXX Bilingual Education	164,021.00	.00	161,921.00	2,100.00
11-401-100-XXX School-Sponsored Co/Extra-Curricular Activities	292,687.00	250.00	268,684.00	23,753.00
11-800-330-XXX Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
Undistributed Expenditures:				
11-000-100-XXX Tuition	1,434,000.00	.00	420.40	1,433,579.60
11-000-211-XXX Attendance and Social Work Services	2,500.00	.00	2,500.00	.00
11-000-213-XXX Health Services	441,598.00	301.92	417,626.48	23,669.60
11-000-216-XXX Speech, OT, PT	542,160.00	475.67	513,169.83	28,514.50
11-000-218-XXX Guidance	566,025.00	8,018.88	555,579.08	2,427.04
11-000-219-XXX Child study Teams	1,272,920.00	20,060.35	1,174,082.39	78,777.26
11-000-221-XXX Improvement of Instructional Services	382,238.00	25,649.20	316,028.01	40,560.79
11-000-222-XXX Educational Media Services - School Library	437,558.00	722.28	403,872.70	32,963.02
11-000-223-XXX Instructional Staff Training Services	634,857.00	35,168.61	576,337.39	23,350.00
11-000-230-XXX General Administration	1,160,689.00	36,271.17	784,978.67	339,439.16
11-000-240-XXX School Administration	1,406,485.00	86,706.76	1,232,970.24	86,808.00
11-000-251-XXX Central Services	640,265.00	47,230.69	524,307.59	68,726.72

Submitted to Board
September 28, 2016
Page 5 of 24

Attachment K

REPORT OF THE CLERK
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 1 month period ending July 31, 2016)

DRAFT

EXPENDITURES

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-252-XXX	Administrative Information Technology	459,509.00	15,834.24	412,807.21	30,867.55
11-000-26X-XXX	Operation and Maintenance of Plant Services	4,674,813.00	124,514.92	3,346,459.54	1,203,838.54
11-000-270-XXX	Student Transportation Services	2,507,510.00	7,748.99	584,279.84	1,915,481.17
11-XXX-XXX-2XX	Personal Services - Employee Benefits	11,245,388.00	82,574.73	10,735,564.43	427,248.84
	Total Undistributed	27,808,515.00	491,278.41	21,580,983.80	5,736,252.79
10-606I	Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
	TOTAL GENERAL CURRENT EXPENSE	51,370,585.00	606,468.93	43,024,820.98	7,739,295.09
12-XXX-XXX-73X	Equipment	317,891.00	7,529.95	.00	310,361.05
12-000-4XX-XXX	Facilities Acquisition and Construction Services	26,609.00	.00	.00	26,609.00
	CAPITAL OUTLAY				
10-604I	Interest Deposit to Capital Reserve	2,000.00	.00	.00	2,000.00
	TOTAL CAPITAL OUTLAY	346,500.00	7,529.95	.00	338,970.05
10-000-100-56X	Transfer of Funds to Charter schools	52,514.00	.00	.00	52,514.00
	GENERAL FUND GRAND TOTAL	51,769,599.00	613,998.88	43,024,820.98	8,130,779.14

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

DRAFT

Schedule of Revenues
Actual Compared with Estimated
(For 1 month period ending July 31, 2016)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
REVENUES FROM LOCAL SOURCES:			
10-1210 Local Tax Levy	44,762,136.00	44,762,136.00	.00
10-1320 Tuition from Other LEA's within the State	.00	10,062.90	-10,062.90
10-1300 Total Tuition	.00	10,062.90	-10,062.90
10-1XXX Unrestricted Miscellaneous Revenues	8,000.00	30,656.80	-22,656.80
10-1511 Interest Earned on Capital Reserve Funds	2,000.00	.00	2,000.00
Subtotal - Revenues from Local Sources	44,772,136.00	44,802,855.70	-30,719.70
Revenues from State Sources			
10-3121 Categorical Transportation Aid	525,501.00	525,501.00	.00
REVENUES FROM STATE SOURCES:			
10-3132 Categorical Special Education Aid	1,699,913.00	1,699,913.00	.00
10-3176 Equalization Aid	2,916,383.00	2,916,383.00	.00
10-3177 Categorical Security Aid	236,331.00	236,331.00	.00
10-3178 Adjustment Aid	157,191.00	157,191.00	.00
10-3183 Professional Learning Community Aid	27,615.00	27,615.00	.00
Subtotal - Revenues from State Sources	5,562,934.00	5,562,934.00	.00
Revenues from Federal Sources			
10-4200 Medicaid Reimbursement	26,350.00	4,363.15	21,986.85
Subtotal - Revenues from Federal Sources	26,350.00	4,363.15	21,986.85
10-303 Budgeted Fund Balance - Operating Budget	1,406,179.00	.00	1,406,179.00
10-307 withdrawal from Capital Reserve- for Local Share	1,637,605.00	.00	1,637,605.00
10-310 withdrawal from Maintenance Reserve	1,102,223.34	.00	1,102,223.34
TOTAL OPERATING BUDGET	54,507,427.34	50,370,152.85	4,137,274.49

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2016)

DRAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - salaries of Teachers	94,104.00	.00	94,104.00	.00
11-110-100-101	Kindergarten - Salaries of Teachers	497,262.00	.00	497,262.00	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	8,143,370.00	.00	8,143,370.00	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,911,535.00	464.66	5,911,070.34	.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	.00	150,000.00	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	2,150.00	.00	542.50	1,607.50
11-190-100-340	Purchased Technical Services	27,000.00	.00	26,254.50	745.50
11-190-100-500	Other Purchased Services (400-500 series)	179,050.00	.00	128,448.52	50,601.48
11-190-100-610	General Supplies	654,275.00	36,110.59	230,976.81	387,187.60
11-190-100-640	Textbooks	194,763.00	-39.64	.00	194,802.64
11-190-100-890	Other Objects	196,495.00	14,971.62	714.00	180,809.38
TOTAL REGULAR PROGRAMS - INSTRUCTION		16,050,004.00	51,507.23	15,182,742.67	815,754.10
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	330,888.00	.00	330,888.00	.00
11-204-100-106	Other Salaries for Instruction	163,706.00	.00	163,706.00	.00
11-204-100-610	General Supplies	4,400.00	198.78	928.35	3,272.87
11-204-100-640	Textbooks	725.00	.00	.00	725.00
Total		499,719.00	198.78	495,522.35	3,997.87
Behavioral Disabilities:					
11-209-100-101	salaries of Teachers	136,705.00	.00	136,705.00	.00
Total		136,705.00	.00	136,705.00	.00
Multiple Disabilities:					
11-212-100-101	salaries of Teachers	579,899.00	44,357.14	535,541.86	
11-212-100-106	Other Salaries for Instruction	604,786.00	16,353.47	588,432.53	
11-212-100-320	Purchased Professional-Educational Services	1,153,359.00	1,725.00	24,743.00	1,126,891.00
11-212-100-610	General Supplies	1,500.00	.00	348.56	1,151.44

Attachment K
 September 28, 2016
 Page 11 of 27
 197

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-212-100-800 Other Objects	5,000.00	195.00	.00	4,805.00
Total	2,344,544.00	62,630.61	1,149,065.95	1,132,847.44
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	2,512,865.00	.00	2,512,865.00	.00
11-213-100-106 Other Salaries for Instruction	517,884.00	.00	517,884.00	.00
11-213-100-610 General supplies	15,900.00	155.90	3,692.50	12,051.60
11-213-100-640 Textbooks	2,900.00	.00	.00	2,900.00
Total	3,049,549.00	155.90	3,034,441.50	14,951.60
Autism:				
11-214-100-101 Salaries of Teachers	121,793.00	.00	121,793.00	.00
11-214-100-106 Other Salaries for Instruction	14,255.00	448.00	13,807.00	.00
Total	136,048.00	448.00	135,600.00	.00
Preschool Disabilities - Part-Time:				
11-215-100-106 Other Salaries for Instruction	89,829.00	.00	89,829.00	.00
11-215-100-600 General Supplies	3,230.00	.00	791.71	2,438.29
Total	93,059.00	.00	90,620.71	2,438.29
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	156,800.00	.00	156,800.00	.00
Total	156,800.00	.00	156,800.00	.00
TOTAL SPECIAL EDUCATION - INSTRUCTION	6,416,424.00	63,433.29	5,198,755.51	1,154,235.20
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	631,734.00	.00	631,734.00	.00
11-230-100-610 General Supplies	2,100.00	.00	.00	2,100.00
11-230-100-800 Other Objects	2,100.00	.00	.00	2,100.00
Total	635,934.00	.00	631,734.00	4,200.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	161,921.00	.00	161,921.00	.00
11-240-100-610 General Supplies	2,100.00	.00	.00	2,100.00
Total	164,021.00	.00	161,921.00	2,100.00

Attachment K
September 28, 2016
Page 10 of 27

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2016)

DRAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	265,587.00	.00	265,587.00	.00
11-401-100-800 Other Objects	27,100.00	250.00	3,097.00	23,753.00
Total	292,687.00	250.00	268,684.00	23,753.00
Community Services Programs - Operations				
11-800-330-500 Purchased Services (300-500 series)	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs within the State - Regular	48,255.00	.00	420.40	47,834.60
11-000-100-562 Tuition - Other LEAs within the State - Special	33,630.00	.00	.00	33,630.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	17,606.00	.00	.00	17,606.00
11-000-100-566 Tuition - Private Schls/Disabled within State	1,334,509.00	.00	.00	1,334,509.00
Total	1,434,000.00	.00	420.40	1,433,579.60
Attendance and Social Work Services				
11-000-211-100 Salaries	2,500.00	.00	2,500.00	.00
Total	2,500.00	.00	2,500.00	.00
Health Services				
11-000-213-100 Salaries	410,779.00	.00	410,779.00	.00
11-000-213-300 Purchased Professional and Technical Services	20,300.00	.00	1,500.00	18,800.00
11-000-213-600 Supplies and Materials	10,519.00	301.92	5,347.48	4,869.60
Total	441,598.00	301.92	417,626.48	23,669.60
Speech, OT, PT and Related services				
11-000-216-100 Salaries	512,960.00	.00	512,960.00	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	.00	25,300.00
11-000-216-600 Supplies and Materials	3,900.00	475.67	209.83	3,214.50
Total	542,160.00	475.67	513,169.83	28,515.50
Guidance				
11-000-218-104 Salaries of Other Professional Staff	505,230.00	.00	505,230.00	.00
11-000-218-105 Salaries of Secretarial and Clerical Assistants	57,895.00	7,545.92	50,349.08	.00

Attachment K
 September 28, 2016
 Page 13 of 27
 199

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-218-600 Supplies and Materials	2,900.00	472.96	.00	2,427.04
Total	566,025.00	8,018.88	555,579.08	2,427.04
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,108,912.00	13,055.16	1,095,856.84	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	76,245.00	6,110.19	70,134.81	.00
11-000-219-320 Purchased Professional-Educational Services	26,503.00	.00	350.00	26,153.00
11-000-219-592 Misc. Purch. Svc (400-500 series O/than Res. Costs)	3,500.00	.00	.00	3,500.00
11-000-219-600 Supplies and Materials	45,360.00	.00	7,224.24	38,135.76
11-000-219-800 Other Objects	12,400.00	895.00	516.50	10,988.50
Total	1,272,920.00	20,060.35	1,174,082.39	78,777.26
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	251,432.00	13,855.20	237,576.80	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	69,541.00	5,875.00	63,666.00	.00
11-000-221-110 Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	12,500.00	2,000.00	9,500.00	1,000.00
11-000-221-500 Other Purchased Services (400-500 series)	4,150.00	.00	.00	4,150.00
11-000-221-600 Supplies and Materials	28,335.00	.00	176.71	28,158.29
11-000-221-800 Other Objects	11,280.00	3,919.00	108.50	7,252.50
Total	382,238.00	25,649.20	316,028.01	40,560.79
Educational Media Services - School Library				
11-000-222-100 Salaries	398,058.00	.00	398,058.00	.00
11-000-222-600 Supplies and Materials	39,500.00	722.28	5,814.70	32,963.02
Total	437,558.00	722.28	403,872.70	32,963.02
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	330,013.00	20,403.58	309,609.42	.00
11-000-223-110 Other Salaries	271,344.00	13,655.03	257,688.97	.00
11-000-223-390 Other Purchased Professional and Technical Services	30,000.00	1,110.00	9,039.00	19,851.00
11-000-223-500 Other Purchased Services (400-500 series)	200.00	.00	.00	200.00
11-000-223-600 Supplies and Materials	500.00	.00	.00	500.00
11-000-223-800 Other Objects	2,800.00	.00	.00	2,800.00
Total	634,857.00	35,168.61	576,337.39	23,351.00

REPORT OF THE CLERK
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2016)

DRAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Support Services - General Administration				
11-000-230-100 Salaries	307,086.00	24,714.68	282,371.32	.00
11-000-230-331 Legal Services	64,000.00	.00	64,000.00	.00
11-000-230-332 Audit Fees	50,500.00	.00	.00	50,500.00
11-000-230-334 Architectural/Engineering Services	10,000.00	7,886.15	.00	2,113.85
11-000-230-339 Other Purchased Professional Services	144,400.00	18.00	37,000.00	107,382.00
11-000-230-530 Communications/Telephone	258,078.00	.00	130,913.00	127,165.00
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Misc. Purchased Services (400-500 except 530 & 585)	263,100.00	.00	248,600.00	14,500.00
11-000-230-610 General Supplies	2,300.00	.00	.00	2,300.00
11-000-230-630 BOE In-house Training/Meeting Supplies	6,000.00	.00	.00	6,000.00
11-000-230-890 Miscellaneous Expenditures	22,625.00	3,652.34	108.50	18,864.16
11-000-230-895 BOE Membership Dues and Fees	23,000.00	.00	21,985.85	1,014.15
Total	1,160,689.00	36,271.17	784,978.67	339,439.16
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	801,108.00	50,847.48	750,260.52	.00
11-000-240-105 Salaries of Secretarial and Clerical Assistants	515,507.00	35,633.48	479,873.52	.00
11-000-240-600 Supplies and Materials	21,870.00	225.80	2,836.20	18,808.00
11-000-240-800 Other Objects	68,000.00	.00	.00	68,000.00
Total	1,406,485.00	86,706.76	1,232,970.24	86,808.00
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	530,385.00	44,495.50	485,889.50	.00
11-000-251-330 Purchased Professional Services	14,000.00	.00	14,000.00	.00
11-000-251-592 Misc. Purch. Services (400-500 except 594)	13,300.00	.00	4,284.00	9,016.00
11-000-251-600 Supplies and Materials	18,000.00	.00	.00	18,000.00
11-000-251-890 Miscellaneous Expenditures	64,580.00	2,735.19	20,134.09	41,710.72
Total	640,265.00	47,230.69	524,307.59	68,726.72
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	189,510.00	15,834.24	173,675.76	.00
11-000-252-500 other Purchased Services (400-500 series)	2,000.00	.00	.00	2,000.00
11-000-252-800 other Objects	267,999.00	.00	239,131.45	28,867.55
Total	459,509.00	15,834.24	412,807.21	30,867.55
11-000-261-100 Salaries	241,271.00	21,423.14	219,847.86	.00

Attachment K
 201
 September 28, 2016
 10:15 of 27

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-261-420 Cleaning, Repair, and Maintenance Services	803,690.00	10,527.93	15,227.67	777,934.40
Total	1,044,961.00	31,951.07	235,075.53	777,934.40
Custodial Services				
11-000-262-100 Salaries	1,076,225.00	90,236.31	985,988.69	.00
11-000-262-420 Cleaning, Repair, and Maintenance Services	5,824.00	.00	.00	5,824.00
11-000-262-490 Other Purchased Property Services	150,640.00	.00	134,000.00	16,640.00
11-000-262-520 Insurance	172,363.00	.00	172,363.00	.00
11-000-262-610 General Supplies	305,200.00	2,327.54	93,402.32	209,470.14
11-000-262-621 Energy (Natural Gas)	93,600.00	.00	93,600.00	.00
11-000-262-622 Energy (Electricity)	1,629,710.00	.00	1,629,110.00	600.00
11-000-262-800 Other Objects	6,290.00	.00	.00	6,290.00
Total Custodial Services	3,439,852.00	92,563.85	3,108,464.01	238,824.14
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	150,000.00	.00	2,920.00	147,080.00
11-000-263-610 General Supplies	40,000.00	.00	.00	40,000.00
Total Care and Upkeep of Grounds	190,000.00	.00	2,920.00	187,080.00
Total Operation and Maintenance of Plant Services	4,674,813.00	124,514.92	3,346,459.54	1,203,838.54
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	54,252.00	4,517.88	49,734.12	.00
11-000-270-161 Salaries - Between Home and School - Special	9,424.00	797.28	8,626.72	.00
11-000-270-350 Management Fee-ESC Transportation Programs	19,514.00	.00	19,514.00	.00
11-000-270-503 Contr Serv -Aid in Lieu of Payments - Nonpublic	137,850.00	.00	128,660.00	9,190.00
11-000-270-511 Contracted Services (Home/School) - Vendors	1,320,674.00	.00	.00	1,320,674.00
11-000-270-512 Contracted Services (not Home/School) - Vendors	165,441.00	-1,303.17	.00	166,744.17
11-000-270-514 Contracted Services (Special Ed) - Vendors	413,500.00	.00	750.00	412,750.00
11-000-270-518 Contracted Services (Special Ed) - ESCs	376,995.00	.00	376,995.00	.00
11-000-270-610 General Supplies	9,860.00	3,737.00	.00	6,123.00
Total	2,507,510.00	7,748.99	584,279.84	1,915,481.17
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	2,575.00	.00	2,575.00	.00
11-000-291-220 Social Security Contributions	588,748.00	38,150.21	491,849.79	58,748.00

Attachment K
 September 28, 2016
 Page 16 of 27

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

9/7/2016 7:08 PM

Page 14 of 24

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

Statement of Appropriations

Compared with Expenditures and Encumbrances

(For 1 month period ending July 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-291-241 Other Retirement Contributions - PERS	660,000.00	67.42	655,432.58	4,500.00
11-000-291-250 Unemployment Compensation	54,804.00	.00	.00	54,804.00
11-000-291-270 Health Benefits	9,408,227.00	-14,505.84	9,258,227.00	164,505.84
11-000-291-280 Tuition Reimbursement	118,800.00	.00	.00	118,800.00
11-000-291-290 Other Employee Benefits	412,234.00	58,862.94	327,480.06	25,891.00
TOTAL UNALLOCATED BENEFITS	11,245,388.00	82,574.73	10,735,564.43	427,248.84
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	11,245,388.00	82,574.73	10,735,564.43	427,248.84
TOTAL UNDISTRIBUTED EXPENDITURES	27,808,515.00	491,278.41	21,580,983.80	5,736,252.79
Required Maintenance for School Facilities				
10-606I Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
TOTAL GENERAL CURRENT EXPENSE	51,370,585.00	606,468.93	43,024,820.98	7,739,295.09
Undistributed Expenditures:				
12-000-210-730 Support Services - Students - Regular	265,791.00	7,529.95	.00	258,261.05
12-000-219-730 Support Services - Child Study Teams	15,500.00	.00	.00	15,500.00
12-XXX-X00-730 Special Schools - (All Programs)	36,600.00	.00	.00	36,600.00
Total Equipment	317,891.00	7,529.95	.00	310,361.05
Facilities Acquisition and Construction Services				
12-000-400-800 Other Objects	26,609.00	.00	.00	26,609.00
Total Facilities Acquisition & Construction Services	26,609.00	.00	.00	26,609.00
CAPITAL OUTLAY				
10-604I Interest Deposit to Capital Reserve	2,000.00	.00	.00	2,000.00
TOTAL CAPITAL OUTLAY EXPENDITURES	346,500.00	7,529.95	.00	338,970.05
10-000-100-56X Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
GENERAL FUND GRAND TOTAL	51,769,599.00	613,998.88	43,024,820.98	8,130,779.44

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

Interim Balance Sheet
July 2016

=====

ASSETS AND RESOURCES

=====

ASSETS:

101	Cash in bank		-130,530.11
	Accounts receivable:		
141	Intergovernmental - state	5,291.00	
142	Intergovernmental - federal	177,312.00	
153	Other	--	182,603.00

RESOURCES:

301	Estimated revenues	1,148,420.97	
302	Less revenues	(19,531.00)	1,128,889.97
	Total assets and resources		1,180,962.86

=====

LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

411	Intergovernmental accounts payable-state	5,289.85	
421	Accounts payable	41,862.00	
	Other current liabilities	-83,724.00	
	Total liabilities		-36,572.15

REPORT OF THE CLERK
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

Interim Balance Sheet
July 2016

DRAFT

FUND BALANCE:			
Appropriated:			
753	Reserve for encumbrances - current year		--
754	Reserve for encumbrances - prior year		--
Reserved fund balance:			
761	Capital reserve account	--	
604	Add: Increase in capital reserve	--	
307	Less: Budgeted withdrawal from capital reser	--	--
601	Appropriations	1,148,420.97	
602	Less: Expenditures	--	
603	Encumbrances	--	1,148,420.97
	Total fund balance		1,148,420.97
	Total liabilities and fund equity		1,111,848.82

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 1 month period ending July 31, 2016)

DRAFT

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
SPECIAL REVENUE FUNDS				
20-3XXX From state sources:	41,380.00	19,531.00	(UNDER)	21,849.00
20-4XXX From federal sources:	1,107,040.97	.00	(UNDER)	1,107,040.97
TOTAL SPECIAL REVENUE FUNDS	1,148,420.97	19,531.00	(UNDER)	1,128,889.97

EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
Other Special Projects:				
20-XXX-XXX-XXX Nonpublic Textbooks	14,353.00	.00	.00	14,353.00
20-XXX-XXX-XXX Nonpublic Nursing Services	21,849.00	.00	.00	21,849.00
20-XXX-XXX-XXX Nonpublic Technology Initiative Program	5,178.00	.00	.00	5,178.00
Total State Projects	41,380.00	.00	.00	41,380.00
Federal Projects:				
20-231-XXX-XXX IMPROVING BASIC PROGRAMS	231,909.00	.00	.00	231,909.00
20-240-XXX-XXX Bilingual education	20,243.00	.00	.00	20,243.00
20-250-XXX-XXX I.D.E.A. PART B	788,801.97	.00	.00	788,801.97
20-252-XXX-XXX IDEA PARTB PRESCHOOL	4,593.00	.00	.00	4,593.00
20-270-XXX-XXX TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	61,494.00	.00	.00	61,494.00
Total Federal Projects	1,107,040.97	.00	.00	1,107,040.97
TOTAL GRANTS AND ENTITLEMENTS	1,148,420.97	.00	.00	1,148,420.97

REPORT OF THE CLERK
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

Schedule of Revenues
Actual Compared with Estimated
(For 1 month period ending July 31, 2016)

DRAFT

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from State Sources:			
20-32XX Other Restricted Entitlements	41,380.00	19,531.00	21,849.00
Total Revenues from State Sources	41,380.00	19,531.00	21,849.00
Revenues from Federal Sources			
20-4411-4416 Title I	231,909.00	.00	231,909.00
20-4451-4455 Title II	61,494.00	.00	61,494.00
20-4491-4494 Title III	20,243.00	.00	20,243.00
20-4420-4429 I.D.E.A. Part B (Handicapped)	793,394.97	.00	793,394.97
Total Revenues from Federal Sources	1,107,040.97	.00	1,107,040.97
TOTAL GRANTS AND ENTITLEMENTS	1,148,420.97	19,531.00	1,128,889.97

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2016)

DRAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Other State Projects:				
20-xxx-xxx-xxx Nonpublic Textbooks	14,353.00	.00	.00	14,353.00
20-xxx-xxx-xxx Nonpublic Nursing Services	21,849.00	.00	.00	21,849.00
20-xxx-xxx-xxx Nonpublic Technology Initiative	5,178.00	.00	.00	5,178.00
Total Other State Projects	41,380.00	.00	.00	41,380.00
Total State Projects	41,380.00	.00	.00	41,380.00
Federal Projects				
20-231-xxx-xxx IMPROVING BASIC PROGRAMS	231,909.00	.00	.00	231,909.00
20-240-xxx-xxx Bilingual education	20,243.00	.00	.00	20,243.00
20-250-xxx-xxx I.D.E.A. PART B	788,801.97	.00	.00	788,801.97
20-252-xxx-xxx IDEA PARTB PRESCHOOL	4,593.00	.00	.00	4,593.00
20-270-xxx-xxx TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	61,494.00	.00	.00	61,494.00
Total Federal Projects	1,107,040.97	.00	.00	1,107,040.97
TOTAL SPECIAL REVENUE FUNDS	1,148,420.97	.00	.00	1,148,420.97

REPORT OF THE CLERK
 TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet
 July 2016

=====

ASSETS AND RESOURCES

=====

ASSETS:			
101	Cash in bank		63,091.76
121	Tax levy receivable		<u>25,000.00</u>
	Accounts receivable:		
132	Interfund	1,210.55	
141	Intergovernmental - state	<u>350,583.00</u>	
153	Other	<u>--</u>	<u>351,793.55</u>
RESOURCES:			
301	Estimated revenues	400,583.00	
302	Less revenues	<u>(400,583.00)</u>	<u>--</u>
	Total assets and resources		<u>439,885.31</u>

=====

LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet
July 2016

FUND BALANCE:

	Appropriated:			
753	Reserve for encumbrances - current year			--
754	Reserve for encumbrances - prior year			--
767	Debt service reserve		--	
608	Add: Increase in debt service reserve		--	
313	Less: w/D from debt service reserve		--	--
751,752,753	Other reserves			--
601	Appropriations	1,091,575.00		
602	Less: Expenditures	--		
603	Encumbrances	--		1,091,575.00
	Total appropriated			1,091,575.00
	Unappropriated:			
770	Fund balance, July 1, 2016		39,302.31	
303	Budgeted fund balance		(690,992.00)	
	Total fund balance			439,885.31
	Total liabilities and fund equity			439,885.31

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	1,091,575.00	.00	1,091,575.00
Revenues	(400,583.00)	(400,583.00)	(.00)
Subtotal	690,992.00	-400,583.00	1,091,575.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	690,992.00)	-400,583.00)	1,091,575.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 1 month period ending July 31, 2016)

DRAFT

REVENUES/SOURCES OF FUNDS

		<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
40-1xxx	Revenue from local sources	50,000.00	50,000.00		.00
	DEBT SERVICE				
40-3xxx	Revenue from State sources	350,583.00	350,583.00		.00
40-303	Budgeted Fund Balance	690,992.00	.00	(UNDER)	690,992.00
	TOTAL DEBT SERVICE FUND	1,091,575.00	400,583.00	(UNDER)	690,992.00

EXPENDITURES

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
	REPAYMENT OF DEBT				
40-701-510-XXX	Repayment of Debt - Regular	1,091,575.00	.00	.00	1,091,575.00
	TOTAL DEBT SERVICE FUNDS	1,091,575.00	.00	.00	1,091,575.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

Schedule of Revenues
Actual Compared with Estimated
(For 1 month period ending July 31, 2016)

DRAFT

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
Revenue from Local Sources			
40-1210 Local Tax Levy	50,000.00	50,000.00	.00
Revenues from State Sources			
40-3160 Debt Service Aid Type II	350,583.00	350,583.00	.00
40-303 Budgeted Fund Balance	690,992.00	.00	690,992.00
Total Local Repayment of Debt	1,091,575.00	400,583.00	690,992.00
TOTAL REPAYMENT OF DEBT	1,091,575.00	400,583.00	690,992.00

REPORT OF THE CLERK
 TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40

DRAFT

Statement of Appropriations
 Compared with Expenditures and Encumbrances
 (For 1 month period ending July 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	171,575.00	.00	.00	171,575.00
40-701-510-910 Redemption of Principal	920,000.00	.00	.00	920,000.00
Total Regular Debt Service	1,091,575.00	.00	.00	1,091,575.00
TOTAL DEBT SERVICE FUNDS	1,091,575.00	.00	.00	1,091,575.00

Transfers in accounting period July 2016 to July 2016

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
07/31/16	Transfer from 11-000 -213 -610 -00 to 11-000 -213 -610 -07	50.00	
07/31/16	Transfer from 11-000 -221 -640 -01 to 11-000 -221 -320 -01	300.00	
07/31/16	Increase 20-231 -100 -101 -05	36,063.00	
07/31/16	Decrease 20-231 -100 -610 -05	-550.00	
07/31/16	Decrease 20-231 -290 -290 -05	-1,841.00	
07/31/16	Increase 20-241 -100 -101 -01	1,712.00	
07/31/16	Increase 20-241 -100 -320K-01	1,426.00	
07/31/16	Decrease 20-241 -200 -290 -01	-1,233.00	
07/31/16	Decrease 20-242 -100 -320N-04	-808.00	
07/31/16	Decrease 20-242 -100 -500 -05	-8,576.00	
07/31/16	Increase 20-250 -100 -106 -04	99,280.00	
07/31/16	Increase 20-250 -100 -106N-04	20.00	
07/31/16	Increase 20-250 -100 -560 -04	959.00	
07/31/16	Increase 20-250 -100 -610N-04	3,427.00	
07/31/16	Increase 20-250 -200 -290 -04	7,595.00	
07/31/16	Increase 20-250 -200 -290N-04	2.00	
07/31/16	Transfer from 20-250 -100 -320N-04 to 20-250 -200 -320N-04	26,325.00	
07/31/16	Increase 20-250 -200 -320N-04	8,848.00	
07/31/16	Increase 20-250 -200 -610 -04	20.00	
07/31/16	Increase 20-252 -100 -106 -04	5,214.00	
07/31/16	Increase 20-252 -100 -106N-04	57.00	
07/31/16	Increase 20-252 -200 -290 -04	399.00	
07/31/16	Increase 20-252 -200 -290N-04	11.00	
07/31/16	Increase 20-252 -200 -320N-04	1,629.00	
07/31/16	Increase 20-254 -100 -106N-04	40.00	
07/31/16	Increase 20-254 -100 -610N-04	10,813.00	
07/31/16	Increase 20-254 -200 -290N-04	3.41	
07/31/16	Increase 20-254 -200 -320N-04	22,771.56	
07/31/16	Increase 20-256 -100 -106N-04	687.00	
07/31/16	Increase 20-256 -100 -106N-04	100.00	
07/31/16	Increase 20-256 -100 -106N-04	3,486.00	
07/31/16	Increase 20-256 -200 -290N-04	53.00	
07/31/16	Increase 20-256 -200 -290N-04	267.00	
07/31/16	Increase 20-270 -100 -101 -01	70.00	
07/31/16	Decrease 20-270 -100 -101 -01	-12.00	
07/31/16	Increase 20-270 -200 -290 -01	8,364.00	

Transfers in accounting period July 2016 to July 2016

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
07/31/16	Increase 20-270 -200 -320K-01	120.00	
07/31/16	Increase 20-501 -100 -640B-00	1,038.00	
07/31/16	Increase 20-501 -100 -640C-00	9,107.00	
07/31/16	Increase 20-501 -100 -640F-00	2,306.00	
07/31/16	Increase 20-501 -100 -640M-00	692.00	
07/31/16	Increase 20-501 -100 -640N-00	749.00	
07/31/16	Increase 20-501 -100 -640R-00	461.00	
07/31/16	Increase 20-509 -100 -610 -00	21,849.00	N/P NURSING AID
07/31/16	Increase 20-510 -200 -610F-00	3,286.00	
07/31/16	Increase 20-510 -200 -610H-00	250.00	
07/31/16	Increase 20-510 -200 -610M-00	832.00	
07/31/16	Increase 20-510 -200 -610R-00	166.00	
07/31/16	Increase 20-510 -200 -610T-00	374.00	
07/31/16	Increase 20-510 -200 -610U-00	270.00	
07/31/16	Increase 30-000 -400 -339C-09	135,696.09	
07/31/16	Increase 30-000 -400 -339C-10	25,707.38	
07/31/16	Increase 30-000 -400 -451 -07	54,720.00	
07/31/16	Increase 30-000 -400 -451 -08	45,000.00	
07/31/16	Increase 30-000 -400 -451 -09	108,934.11	
07/31/16	Increase 30-000 -400 -451 -10	30,759.70	
07/31/16	Increase 30-000 -400 -453 -09	2,307.00	
07/31/16	Increase 30-000 -400 -454 -08	5,124.20	
07/31/16	Increase 30-000 -400 -454 -09	77,199.59	
07/31/16	Increase 30-000 -400 -454 -10	343,613.56	
07/31/16	Increase 30-000 -400 -454 -11	13,814.49	

SB360

Budget year: 2016-17

Acct period: August 2016

Batch number: A021

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

BATCH A021 CHECKS VOIDED

9/8/2016 9:28:13 AM

Page 1 of 1

216

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
71278 (C)	08/31/16	2112 JOHNSONS CORNER FARM	-623.50	488-17	60-800 -330 -890Q-00	-623.50
71193 (C)	08/31/16	1730 SAHARA SAM'S	-878.00	131-17	60-800 -330 -890R-00	-878.00
Total checks voided:		2	-1,501.50			

SB360

Budget year: 2016-17
Acct period: August 2016
Batch number: A021
Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

9/8/2016 9:28:25 AM

Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
60 ENTERPRISE FUNDS	101 Cash in Bank	1,501.50	.00
	602 Expenditures/Expenses	.00	1,501.50
	603 Encumbrances	1,501.50	.00
	753 Reserve for Encumbrances - Current Year	.00	1,501.50
Fund 60 totals:		----- 3,003.00 *	----- 3,003.00 *
Batch totals:		3,003.00 **	3,003.00 **

SB360

Budget year: 2016-17

Acct period: September 2016

Batch number: A032

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

BATCH A032 CHECKS VOIDED

9/26/2016 10:54:20 AM

Page 1 of 1

∞

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
71447 (C)	09/26/16	1245 INTERACTIVE KIDS	-750.00	366-17	20-250 -200 -320N-04	-375.00
				596-17	20-254 -200 -320N-04	-375.00
Total checks voided:		1	-750.00			

SB360

Budget year: 2016-17

Acct period: September 2016

Batch number: A032

Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

9/26/2016 10:54:22 AM

Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
20 SPECIAL REVENUE	101 Cash in Bank	750.00	.00
	602 Expenditures/Expenses	.00	750.00
	603 Encumbrances	750.00	.00
	753 Reserve for Encumbrances - Current Year	.00	750.00
Fund 20 totals:		----- 1,500.00 *	----- 1,500.00 *
Batch totals:		1,500.00 **	1,500.00 **

Decreased \$0.00

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as of July 31, 2016 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of August.

NONE

XXI. ADJOURNMENT

Motion by Mr. Karpf, seconded by Mrs. Dunleavy, to approve adjourning the meeting at 8:55 PM.

Motion carried unanimously.

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.
Assistant Superintendent
for Business/Board Secretary